

## **Accounts Payable FAQ's**

**Do I still send invoices and correspondence to the current Accounts Payable email [accounts.payable@dallascounty.org](mailto:accounts.payable@dallascounty.org)?**

No. Send all *INVOICES* to [accounts.payable@dallascounty.org](mailto:accounts.payable@dallascounty.org).

Send all other correspondence (payment status updates, misc. questions, statements, assistance with portal, etc.) to [supplierportal@dallascounty.org](mailto:supplierportal@dallascounty.org).

**Will my company continue to be paid via ACH?**

Yes. If you choose to be paid via direct deposit, you will be required to input your company's banking information in our new supplier portal.

[www.dallascounty.org/supplier](http://www.dallascounty.org/supplier)

**Will the payment process and payment deadlines change?**

No. The AP process for submitting invoices will not change, only where the invoices are sent. The deadlines for submitting invoices for Commissioner's Court will not change.

**Is the new Oracle Fusion system user friendly? What new tools are available?**

Yes, the new system was designed to be more user friendly and allows suppliers to be more hands on when managing payments and submissions to Dallas County. Suppliers are now able to update and manage their own contact information and banking info. They can also view invoices and look up payment status. The new system provides more transparency while empowering and encouraging suppliers to maintain their supplier profile.