

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA
May 8, 2013
Minutes

COUNCIL MEMBERS PRESENT

Ben Martinez, VICE CHAIR	Gregg Gunter, CHAIR	Osiris Wade
Brent Pimentel	Helen Goldenberg	Patrick Brown
Cora Giddens	Jose Raymundo	Robert Compton
Del Wilson	Lori Davidson	Virginia Franco
Demetria Bryan	Nell Gaither	

COUNCIL MEMBERS ABSENT

Allen Peden	Emily Marks	Lionel Hillard
Anthony Bolden	Jai Makokha	Sonny Blake
David Saenz	Joyce Tapley	Stacie Greskowiak

RWPC STAFF PRESENT

Felton Stevens, Jr., RWPC Manager	Crystal Flores, RWPC Planner	Jennifer Kendrick, RWPC Coordinator
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GRANTS MANAGEMENT STAFF PRESENT

Dindi Moore-Matthews, Health Advisor	Angi Jones, Quality Assurance Advisor
Brenda Dennis, Quality Assurance Administrator	Lynn Smith Clay, Program Monitor

OTHERS PRESENT

Sabrina Taylor, Care Coord. Ad Hoc Committee	John Carlo, AIDS Arms, Inc.
Kendal Richardson, CCC member	Steven Pace, AIDS Interfaith Network, Inc.
Auntjuan Wiley, AIDS Walk South Dallas County	Traswell Livingston, AIDS Services of Dallas
Kris Dance, Dallas County HOPWA	Doreen Rue, Health Services of North Texas
Gary Benecke, RCD	Sylvia Moreno, Dallas County Hospital District
Kevin Greene, Community Leader	Rachel Sandoval, Dental Health Programs
Marcos Alcorn, TX/OK AETC	Pat Driscoll, Home Health Services
Alride Gubeme, Mosaic	Brooke Mickerson, Legacy Counseling Center, Inc
Manisha Maskay, AIDS Arms, Inc.	Roger Wedell, Legal Hospice of Texas
	David Thomas, Open Arms, Inc./ Bryan's House
	Jennifer Hurn, Resource Center Dallas

- I. Call to Order:** Chairperson Gregg Gunter called the meeting to order at 9:05 a.m.
- II. Certification of Quorum:** Quorum was established and certified by Chairperson Gregg Gunter.
- III. Introductions/Announcements:**

The following introductions & announcements were made:

- a. Gregg Gunter asked that attendees please turn all cell phones and pagers to vibrate and to limit texting or other cell phone usage. If a phone call needed to be place, he asked that it is done outside of the room. Gregg reminded everyone to not use acronyms. Lastly, he asked all committee members to notify the office of support if they would not be able to attend the RWPC meetings or subcommittee meetings.
- b. Jennifer Hurn announced that the Resource Center Resource Handbooks are now available for consumption. If you would like to place an order, please contact Paul Ramirez or the front desk at (214) 528-0144.
- c. Jennifer Hurn announced that the cyber center at Resource Center Dallas is now available. She stated that the center could be used as an access point for the Homebase for Hosing program.
- d. Marcos Alcorn announced that TX/AETC will be hosting a “De-escalating angry clients” training on June 14 at Dallas County Health and Human Services. He stated that he would be emailing out further information at a later date.
- e. Gregg Gunter announced that the Care Coordination Ad Hoc committee had been officially dissolved. He informed everyone that the Committee had been in operation since 2009 and had invited all current members to attend the May RWPC meeting in order to thank them for their service. Gregg then proceeded to present each member in attendance with a certificate of appreciation for their service.

IV. **Approval of the April 15, 2013 Minutes:** *Ben Martinez made a motion to accept the minutes. Cora Giddens seconded the motion. The motion passed with one abstention.*

V. **Committee Reports:**

A. **Executive/Nominations Committee (Chair Gregg Gunter):**

1. Executive Committee met on April 29, 2013. The Committee approved the minutes, and then proceeded to discuss and address RWPC Committee attendance issues. Felton reported that the FY 2014 Part B/State Services renewal Application is due on May 8. The application has been sent to commissioners court for approval on May 7 and will be submitted HRSA on May 8 via e-mail. Felton also reported that the DSHS Part B and DSHS HOPWA Quarterly reports are due on May 30, 2013. He stated that Crystal will be collaborating with the Program Monitors to complete the DSHS Part B report and Joe Thekkekara and Kris Dance will work together to complete the HOPWA report. Next, Felton reported that Allocations committee will be reviewing the financial data for Part B and State Services during the May meeting. The committee reports were given next by the chair or co-chairs of the subcommittees. Next, Gregg Gunter stated that in light of the recent resignation of several positions, a meeting with Mr. Thompson was held. Gregg stated that Mr. Thompson is currently working on filling those positions and that he assures all concerned parties that business operation would not be affected. Gregg also announced that he called for the dissolution of the Care Coordination Ad Hoc committee and wanted to invite all of the members of that committee to the next RWPC meeting to officially recognize and thank them for their service. Finally, Ben Martinez moved to approve the RWPC agenda with the necessary corrections. Del Wilson seconded the motion. The motion passed unanimously.
2. Nominations Committee met on April 29, 2013 immediately following the Executive meeting. Quorum was certified, announcements were made and the minutes from the last meeting were approved. One candidate was interviewed. The committee voted on the following candidate recommendations/appointments:
 - i. Brent Pimentel made a motion to recommend Gary Benecke for consideration to the County Judge's office for membership on the Ryan White Planning Council. Ben Martinez seconded the motion. The motion passed unanimously.
 - ii. Del Wilson made a motion to recommend Louvenia Freeman for consideration to the County Judge's office for membership on the Ryan White Planning Council. Helen Goldenberg seconded the motion. The motion passed unanimously.
 - iii. Helen Goldenberg made a motion to recommend Darlene Boyd for consideration to the County Judge's office for membership on the Ryan White Planning Council. Sabrina Taylor seconded the motion. The motion passed unanimously.

The meeting adjourned.

- B. **Allocations Committee:** The Allocations Committee meeting was held on April 22, 2013. Quorum was established, announcements were made and the minutes were approved. Felton presented data regarding funding allocations for the Dallas/Sherman Dennison HSDA Part B and State Services Allocation. The committee reviewed the information presented and solicited community input. Some of the suggestions presented include:
 - a. Jennifer Hurn, RCD- presenting information regarding the impact accessibility to food has on treatment adherence. Her suggestion was to consider allocating more funds into the food bank service category.

- b. Norma Piel-Brown suggested using more data to be included to help make allocation decisions such as: how many people agencies are serving, how many units are used, etc.
- c. The committee suggested that they receive historical data for all reallocation decisions.
- d. Dr. John Carlo suggested taking into account data that could and would reflect emerging changes in the Dallas EMA and not just the previous year's data.

The committee came to a consensus on forwarding the suggested Part B and State services allocations to the Administrative Agency. The meeting adjourned

- C. **Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on April 17, 2013. Quorum was established, announcements were made and the minutes were approved. Brent Pimentel asked the committee if they had any questions before they began completing the ballots. It was noted that the committee decided to discuss which data sources they would like to include or omit as an action Item for the June meeting. Other questions from committee members were answered. Stacie Greskowiak moved that the committee take a 5 minute recess to complete the priority setting ballot. Ben Martinez seconded the motion. The motion passed. The committee returned from recess and submitted the ballots. The committee will vote on the Ballots during the next Planning and Priorities meeting on May 15, 2013 at 9:00a.m. Next, Crystal updated the committee on the number of responses received from the survey and asked for member input on how they would like for the data to be organized and presented. It was suggested that Crystal do a brief presentation at the Health Services Providers Council meeting and have them complete the survey at the meeting in order to increase the amount of survey responses. The meeting adjourned.
- D. **Evaluation Committee:** The Evaluation Committee met on April 23, 2013. Quorum was established, announcements were made and the previous months minutes were approved. The committee then began to discuss the 2012 Comprehensive Plan. Del reminded the committee that they had invited several individuals to the committee meeting to discuss opportunities for enhanced collaborations regarding transportation. Mary Grinsfelder provided the committee and audience members with the MY Ride resource book. She also presented a brief presentation on the MY Ride program. The next presenter was Steven Pace of AIDS Interfaith Network. Steven informed the community of their current transportation program. He also informed the committee of the challenges of funding van transportation versus funding bus passes, which is primarily a cost factor. He also noted that access to certain transportation programs may involve confidentiality issues when trying to show proof of disability. Steven also stated that consumers that do not live near a DART transit line or bus route may require van rides which are more expensive than providing bus passes. Steven noted that many of the transportation programs charge fees that may not be affordable to most Ryan White clients. Another major issue that was noted was that AIDS Interfaith Network currently has a waiting list of more than 200 clients. Next, Susan Stambaugh gave a brief overview of the transportation program at HSNT. Melissa Everett was able to give the committee more insight of ways they were able to transport consumers that did not live within the Dallas City limits or near the DART transit station or bus route. Del asked the members to think about collaboration outcomes. The meeting adjourned
- E. **Consumer Council Committee:** The Consumer Council Committee met on April 17, 2013. Quorum was established, announcements were made and the previous month's minutes were approved. Committee reports were given. Ben reported that the forum work group is still in the process of getting confirmations from speakers for the June Community Forum on HIV and Aging. The work group will continue to update the RWPC staff and committee. Next, Felton reviewed the priority setting ballot and the voting process. Lionel Hillard made a motion to take a 15 minute recess to assess the ballots in order to complete them for submission at 12:26 p.m. Gregg Gunter seconded the motion. The motion passed unanimously Lionel Hillard made a motion to take another 15 minute recess so that the office of support could collect the ballots and input the data into the excel spreadsheet. Michelle Anderson seconded the motion. The motion passed unanimously. The committee returned from recess at 1:03 p.m. The office of support read the results of the data collected. The committee came to a consensus. The meeting adjourned.

- VI. **HIV Service Providers Council (SPC) Report:** Lori Davidson reported that the HIV SPC met on April 15, 2013. The topics covered include:
 - a. Information about future training on the De-escalation of Clients presented by the AIDS Education Training Center (AETC).
 - b. Discussion on the Care Coordination Ad Hoc Committee Recommendations.

- c. Update on the Reauthorization of Ryan White.
 - d. Update on pending Texas Legislation affecting the HIV community.
- The council is scheduled to meet again on May 13, 2013.

VII. Adjournment: The meeting was adjourned at 9:31 a.m.

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Crystal Flores RWPC Planner

Date

Final Approval by:

Gregg Gunter, CHAIRPERSON
Ben Martinez, VICE CHAIRPERSON
Cora Giddens, VICE CHAIRPERSON

Date

NEXT SCHEDULED MEETING

Wednesday, June 12, 2013 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX