

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**  
**February 13, 2013**  
**Minutes**

**COUNCIL MEMBERS PRESENT**

Allen Peden	Lori Davidson	Demetria Bryan
Ben Martinez, VICE CHAIR	Del Wilson	Helen Goldenberg
Anthony Bolden	Joyce Tapley	Nell Gaither
Gregg Gunter, CHAIR	Robert Compton	Virginia Franco
Sonny Blake	David Saenz	Patrick Brown
Brent Pimentel	Osiris Wade	Emily Marks

**COUNCIL MEMBERS ABSENT**

Jai Makokha	Jose Raymundo	Cora Giddens
Stacie Greskowiak	Charles Griffith	

**RWPC STAFF PRESENT**

Felton Stevens, Jr., RWPC Manager	Crystal Flores, RWPC Planner	Jennifer Kendrick, RWPC Coordinator
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**GRANTS MANAGEMENT STAFF PRESENT**

Joe Thekkekara, Program Monitor	Dindi Mathhews, Health Advisor
Glenda Blackmon-Johnson, Program Monitor	Angi Jones, Quality Assurance Advisor
Karin Petties, Asst. Director Grants Compliance	Brenda Dennis, Quality Assurance Administrator

**OTHERS PRESENT**

Robbie Hollis, City of Dallas	Melissa Grove, Legacy Counseling Center
John Carlo, AIDS Arms, Inc	Roger Wedell, Legal Hospice of Texas
Piper Duarte, Parkland	Suzan Stambaugh, Health Services of North Texas
Paul Hoffman, Dental Health Programs	Travis Gasper, AIDS Interfaith Network, Inc.
Pat Driscoll, Home Health Services	Marcos L. Alcorn, TX/OK AETC
Jennifer Hurn, Resource Center Dallas	Kendal Richardson, Consumer Council Committee
Sylvia Moreno, Dallas County Hospital District	Tomi Fatunde, UTSW HIV Clinical Research Unit
Gwynne Palmore, YHC	Ronald W. Stinson, DSHS

- I. Call to Order:** Chairperson Gregg Gunter called the meeting to order at 9:06 a.m.
- II. Certification of Quorum:** Quorum was established and certified by Chairperson Gregg Gunter.
- III. Introductions/Announcements:**

The following introductions & announcements were made:

- a. Chairperson Gregg Gunter asked that everyone please turn cell phones and pagers to vibrate or off for the duration of the meeting.
- b. He also asked that everyone please be sure to fully explain what you are talking about so every person in the room will understand. No acronyms!
- c. Gregg Gunter Announced that immediately following the RWPC meeting, Committee member Nell Gaither will conduct a presentation on the "Trans Experience".
- d. Gregg Gunter Announced the passing of former RWPC and CCC member, Meredith Byas. Her memorial service will take place on February 16, 2013 at Northpark Methodist Church at 12:00pm.
- e. Gregg Gunter announced that the Health Services of North Texas will be hosting a "Cuisine for a cure" at the Shops at Legacy in Plano on February 25, 2013. Tickets can be purchased on the organization website.
- f. Gregg Gunter announced the AIDS Healthcare foundation in conjunction with several organizations will be giving out condoms as a part of a Flash mob on February 13 at 2:00pm. If anyone is interested, the mob will be meeting at the McDonalds in downtown dallas on Commerce st.
- g. Gregg Gunter introduced the newest member to the RWPC, Emily Marks.
- h. Gregg Gunter announced that the RWPC had published its first end of year report and that copies are available.
- i. Ben Martinez announced that Advocacy day will be March 4, 2013. Interested parties will be traveling to Austin to visit the TX HIV/AIDS coalition and elected officials at the state capitol.
- j. Jennifer Hurn announced that the Resource Center recognized Helen Goldenberg as Volunteer of the Year and received the Susan Wilson Award.

- k. Melissa Grove announced that the 2013 Grace Project Women's Conference will take place on May 17-19 and applications can be found on line. Legacy Counseling Center also opened its new Home based for housing program and has served 55 clients and placed 10 clients.
- l. Kendal Richardson announced that he and the Grapevine Foundation are organizing a Youth AIDS Walk on September 14, 2013.
- m. Ben Martinez announced that UTSW are having a fundraiser for the HVTN vaccine study. For more information on the fundraiser or to participate in the study, visit [ihaveahearton.org](http://ihaveahearton.org)

**IV. Approval of the January 16, 2013 Minutes:** *Ben Martinez made a motion to accept the minutes. Allen Peden seconded the motion. The motion passed unanimously.*

**V. Administrative Agency Report:** Aurelio Rodriguez reported that the end of the contract term for Part A/MAI is approaching and the Administrative Agency (AA) is currently working to close out within the next few months. He also reported that the AA will provide a summary of its past years work to be forwarded to the RWPC. Lastly, the AA will be hosting a Quality Management gathering with stakeholders and the QM team to look at the Quality of Service. The outcome of this gathering will be reported to the council.

**VI. Committee Reports:**

**A. Executive/Nominations Committee (Chair Gregg Gunter):**

1. Executive Committee met on February 4, 2013. The Committee approved the minutes, then proceeded to discuss and address RWPC Committee attendance issues. The committee also discussed the Comprehensive Plan updates (specifics can be found in committee reports below), Committee Reports, the calendar of trainings and approval of the RWPC Agenda. The committee discussed the updated draft of the RWPC End of Year Leadership report. The minutes to the RWPC was unanimously approved. (Brent Pimentel- motion/ Lionel Hillard- seconded) The committee meeting adjourned.
2. Nominations Committee met on February 4, 2013 immediately following the Executive meeting. 3 candidates were interviewed. The committee voted on their recommendations/appointments of:
  - i. Karin Petties made a motion to recommend Lionel Hillard for consideration to the County Judge's office for membership on the Ryan White Planning Council. Helen Goldenberg seconded the motion. The motion passed unanimously.
  - ii. Karin Petties made a motion to invite Darlene Boyd to attend three consecutive CCC meetings, with Helen Goldenberg being assigned to her as a mentor, and that the committee revisit her application after the stipulations have been met. Helen Goldenberg seconded the motion. The motion passed with one abstention.
  - iii. Karin Petties recommended that J. Michael Cruz be considered for placement on the RWPC as soon as an at large seat is vacant, and also invite him to attend the planning council standing committee meetings with the idea that as soon as his school schedule allows it, he be placed on the Evaluations committee. Lionel Hillard seconded the motion. The motion passed with one abstention.

The meeting adjourned.

**B. Planning and Priorities Committee:** The Planning and Priorities Committee met on January 23, 2013 and also held an emergency meeting on January 30, 2013.

- During the January 23, 2013 meeting, Quorum was established, announcements were made and the minutes were approved. Felton then discussed the 2012 Comprehension Plan update. He stated that he had compiled a list of agencies

and is still in the process of contacting and gathering information from them. Felton will report more information at the next meeting. The committee then reviewed and discussed the Care Coordination Ad Hoc Committee Recommendations. *Ben Martinez made the motion to accept the document. Joyce Tapley seconded the motion. The motion passed unanimously.* Next, the committee began to review and make edits to the 2013 Continuum of Care. (Edits can be found in the P&P 1.23.13 minutes). The committee decided to hold an Emergency Committee meeting for January 30, 2013 to discuss the remaining service categories from the Continuum of Care.

- At the Emergency P&P meeting held on January 30, 2013, quorum was established and the previous meeting's minutes were approved. The committee continued to review and edit the remainder of the Continuum of Care Document. *Brent Pimentel made a motion to approve the recommended changes referenced in the P&P 1.30.13 under the Mental Health Services Category. Demetria Bryan seconded the motion. The motion passed unanimously. Brent Pimentel recommended the adoption of the 2013 Continuum of Care document minus the items that are contingent upon the outcome of the feasibility study being conducted by the AA in early fall. The meeting was adjourned.*

*\*Lionel Hillard made a motion to approve the Planning and Priorities Committee Recommendation that the Care Coordination Ad Hoc committee recommendations are accepted. Cora Giddens seconded the motion. The motion was approved with one abstention.*

*\*Ben Martinez made a motion to approve the Planning and Priorities Committee Recommendation to change the Continuum of Care as outlined in the Proposed FY 2013 Continuum of Care Document for the service category Mental Health. Lionel Hillard seconded the motion. The motion passed unanimously.*

*\*Lionel Hillard made a motion to approve the Planning and Priorities Committee Recommendation of the adoption of the 2013 Continuum of Care document minus the changes to the items that are contingent upon the outcome of the feasibility study being conducted and completed by the Administrative Agency in the fall of 2013.*

C. **Evaluation Committee:** The Evaluation committee met on January 29, 2013. Quorum was established, announcements were made and the previous month's minutes were approved. In the interest of time, *Steven Inrig made a motion to move the position of the 2012 Comprehension Plan Update after the 2013 Standards of Care agenda item. Lori Davidson seconded the motion. The motion passed unanimously.* The next item agenda was the 2013 Standards of Care. The committee began to discuss and edit the 2013 Standards of Care. The edits to the Universal Standards of care include:

- Section 3.2 (a) – addition of “(including a nondiscrimination statement covering age, gender, race, color, religion, (or lack thereof), national origin, sexual orientation, gender identity or expression, disability, political affiliation, and inability to pay),” which will apply to each service category. It was noted that in the specific standards, any specific additions were notified by the use of (g).
- End of Section 3.2 (g)- addition of the definition of gender identity and expression (“Gender Identity and expression are a person’s gender-related identity, appearance, or behavior, whether or not related to what is traditionally associated with the persons’ physical characteristics or sex assigned at birth. Gender related identity may be supported by medical history, care or treatment related to the identity, consistent assertion of the identity, or any other affirmation that the identity is sincerely held and part of a person’s core identity.)
- The edit to the Congregate Housing Specific Standards of Care include:
  - Section 4.1 (g) – removal of this section with the rationale being that the content is already covered under the Universal standards of care and (g) is used for specific additions not currently covered
- The edits to the Home Delivered meals include:
  - Section 5.8 – replacing American Dietetic Association with Academy of Nutrition and Dietetics
  - Section 6.8 – replacing American Dietetic Association with Academy of Nutrition and Dietetics
- The edit to Legal Services include:
  - Recommending that the AA review standard 1.7 for accuracy regarding re-evaluation timelines

- The edit to Medical Case management includes:
  - Section 6.10 – replacing the current standard with “all agencies receiving case management funding through Ryan White Part A & Part B, MAI & State Services funds must comply with the training requirements in accordance with Chapter 19 of the DSHS HIV Case Management Standards (revised 6-1-2011); and”
- The edit to Medical Transportation includes:
  - Section 4.2 (e) – edited to read “shall allow significant others/caregivers (regardless of HIV status) to accompany HIV-infected persons, as necessary;”
- The edits to Mental Health Services include:
  - Remove “Activities must include”
  - Create standard “Section 1.5 - Licensure must meet the following criteria:
    1. Level I psychiatric services include individual psychiatric and medication treatment and monitoring of psychiatric disorders provided by a board certified or board eligible psychiatrist (D.O. or M.D.) or board certified Mid-level provider licensed and specializing in psychiatry (w/supervision as required by law). Services must be provided in an outpatient clinic setting; OR,
    2. Level II counseling services include intensive mental health therapy and counseling (individual, family, and/or group) provided solely by a state-licensed mental health professional. Direct service providers must possess postgraduate degrees in psychology, psychiatry, or counseling (Ph.D., Ed.D., DSW, D.O., M.D., M.S., M.A., MSW, M.Ed., or equivalent), and must be licensed by the State of Texas to provide such services; OR,
    3. Level III counseling services include general mental health therapy and counseling (individual, family, and/or group). Direct service providers must possess a postgraduate degree in the appropriate related field, be in the process of obtaining Level II licensure with the State of Texas and be appropriately supervised by a licensed clinical supervisor approved by the state licensing board. “
- The edit to Oral Health Care includes:
  - Section 5.10- edited to read “the agency shall practice current treatment methodologies as outlined in the most recent version of the Texas Dental Association (TDA) and American Dental Association (ADA) guidelines for persons living with HIV/AIDS. (contingent upon the COC recommendations)”
- The edit to Respite Care includes:
  - Recommending that the AA review standard 1.6 for accuracy regarding re-evaluation timelines for eligibility.

*The Chair polled the committee for a consensus of the acceptance of the document with the proposed changes. The committee came to a consensus and the document will be forwarded to the Administrative Agency for final approval.*

The meeting adjourned.

- D. **Care Coordination Ad Hoc Committee:** No report
- E. **Consumer Council Committee:** The Consumer Council committee met on January 31, 2013. Quorum was established, announcements were made and the previous meeting’s minutes were approved. Next, Committee Liasons gave committee reports. The committee then discussed the Consumer Council Committee forum updates. Ben Martinez updated the committee on the status of the first forum. The committee then began to discuss specific discussion topics to be covered at the forum. The committee decided that the four topics that the speakers will cover are:
1. What my partner needs to know about me living with HIV and Aging

- 2. Good to go
- 3. Aging with HIV (male perspective)
- 4. Aging with HIV (female perspective)

The meeting adjourned.

**VII. HIV Service Providers Council (SPC) Report:** Roger Wedell reported that the February meeting date falls on a holiday. The next meeting will take place in March. Officials will be elected.

**VIII. Adjournment:** The meeting was adjourned at 9:33 a.m.

*Submitted by:*

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Jennifer Kendrick, RWPC Coordinator

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Date

*Draft Certified by:*

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Felton Stevens Jr., RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

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**Gregg Gunter, CHAIRPERSON**  
**Ben Martinez, VICE CHAIRPERSON**  
**Cora Giddens, VICE CHAIRPERSON**

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**Date**

NEXT SCHEDULED MEETING  
Wednesday, March 13, 2013 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX