

PLANNING AND PRIORITIES (P&P) COMMITTEE

August 21, 2013

Minutes

Charge: To oversee development and implementation of a process to identify needs and barriers, keep the assessment of needs current and develop a comprehensive plan to implement the priority goals of the Planning Council.

MEMBERS PRESENT

Allen Peden	Demetria Bryan	Brent Pimentel, Vice Chair
Stacie Greskowiak	Sonny Blake	
Nell Gaither	Cora Giddens, Chairperson	

MEMBERS ABSENT

Joyce Tapley	Ben Martinez	Virginia Franco
Woldu Ameneshoa		

RWPC STAFF PRESENT

Crystal Flores, RWPC Planner	Jennifer Kendrick, RWPC Coordinator
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GRANTS MANAGEMENT STAFF PRESENT

Angi Jones, Quality Assurance Advisor	Dindi Matthews, Health Advisor
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OTHERS PRESENT

Jennifer Hurn, RCD	Helen Goldenberg, RWPC/CCC	Bryant Porter, AIDS Arms, Inc.
Robert Baxter, DCHHS	Sylvia Moreno RN, Parkland	June Tremble, UTSW
Manisha Maskay, AIDS Arms, Inc.		

- I. **Call to Order:** Cora Giddens –Chair called the meeting to order at 9:03 a.m.
- II. **Certification of Quorum:** Quorum was established and certified by Cora Giddens, Chair.
- III. **Introductions/Announcements:**
 - a. Cora Giddens reminded the committee that the RWPC Online Orientation is available on the RWPC website. All committee members are encouraged to take the course.
 - b. Jennifer Hurn stated that Resource Center Dallas is now accepting new referrals for Insurance Assistance.
- IV. **Approval of July 17, 2013 Minutes:** *Brent Pimentel made a motion to approve the minutes as written. Demetria Bryan seconded the motion. The motion passed with one abstention.*
- V. **2013 Needs Assessment Update:** Crystal reviewed the Needs Assessment Timeline with the committee and reported that things are currently on schedule.
- VI. **2012 Comprehensive Plan Update:** Crystal Flores reviewed the goal and action steps that the committee was tasked with under the 2012 Comprehensive plan. Crystal also reminded the committee that Ryan White received a 5% decrease and that the peer support program is to be implemented contingent upon available funding. June Tremble of Youth Angle, a part D funded program provided a brief description of the Youth Angle program. June stated that the program is currently seeking newly diagnosed clients up to age 30 and women of all ages. One service gap identified was that omission of men over the age of 30. June stated that although the program is tailored to women of all ages and clients up to age 30, they do not turn down anyone who does not fit the qualification. June also stated that the program was developed based on the CRCS and PBC training with outreach online training provided through AETC. UTSW provides trainings on HIPPA compliance, Ethics, etc for Full Time and Part Time employees.
- VII. **2014 Continuum of Care:** Crystal Flores reminded the committee that they are tasked with updating the document. The committee was reminded to read through the HRSA definition to gain a better understanding of what the rules and regulations are for services. The committee was instructed to review the document and come prepared to discuss changes at the September 18, 2013 Planning and Priorities Committee meeting.
- VIII. **Adjournment:** The meeting was adjourned at 10:02 a.m.

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Cora Giddens, Chairperson
Brent Pimentel, Vice Chair

Date

NEXT SCHEDULED MEETING
Wednesday, September 18, 2013 9:00 a.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX