

EVALUATION COMMITTEE

January 29, 2013

Minutes

Charge: Evaluates whether provider services coincide with set service priorities, reviews all RFP's prior to their release, and evaluates the performance of the Administrative Agency and the Planning Council according to the goals of the Council.

MEMBERS PRESENT

Del Wilson, Chair	Tom Emanuele, Vice Chair	LaShaun Shaw
David Thomas	Phillip Scheldt	Lori Davidson
Stephen Inrig		

MEMBERS ABSENT

Osiris Wade	Suzan Stambaugh
Gregg Gunter	

RWPC STAFF PRESENT

Felton Stevens, RWPC Manager	Crystal Flores, RWPC Planner	Jennifer Kendrick, RWPC Coordinator
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GRANTS MANAGEMENT STAFF PRESENT

Angi Jones, QAA	Dindi Matthews, HA
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OTHERS PRESENT

Jennifer Hurn, RCD	Nell Gaither, Trans Pride Initiative	Melissa Grove, Legacy Counseling
Ben Martinez, RWPC	Roger Wedell, LHT	Sylvia Moreno, Parkland
Manisha Maskay, AIDS Arms		

- I. **Call to Order:** Chair, Del Wilson called the meeting to order at 3:09PM
- II. **Certification of Quorum:** Quorum was established and certified by Chair Del Wilson.
- III. **Introductions/Announcements:** The chair announced that the RWPC is making an effort to cut back on phone usage and asked that if anyone needed to use their phone for urgent calls, texting, etc. that they please step outside.
- IV. **Approval of December 18, 2012 Minutes:** *David Thomas moved to accept the minutes with the necessary corrections. Tom Emanuele seconded the motion. The motion passed with a unanimous response.*
- V. **2012 Comprehension Plan Update:** **In the interest of time, this item was switched with item VI. 2013 Standards of Care* Steven Inrig made a motion to move the position of the 2012 Comprehension Plan Update after the 2013 Standards of care agenda item. Lori Davidson seconded the motion. The motion passed unanimously.*
- VI. **2013 Standards of Care:** The RWPC staff provided the committee with attachment 1&2 referenced in the Universal Standards of care section 4.1 Access-The Agency: d and e. The committee also recommend forwarding the two attachments to the Administrative Agency so that they could review the documents and update as needed. The committee began to discuss and edit the remainder of the 2013 Standards of Care. The edits to the Universal Standards of care include:
 - Section 3.2 (a) – addition of “(including a nondiscrimination statement covering age, gender, race, color, religion, (or lack thereof), national origin , sexual orientation, gender identity or expression, disability, political affiliation, and inability to pay),” to be used as an inclusive statement for each service category. It was noted that in the specific standards, any specific additions were notified by the use of (g).
 - End of Section 3.2 (g)- addition of the definition of gender identity and expression (“Gender Identity and expression are a person’s gender-related identity, appearance, or behavior, whether or not related to what is traditionally associated with the persons’ physical characteristics or sex assigned at birth. Gender related identity may be supported by medical

history, care or treatment related to the identity, consistent assertion of the identity, or any other affirmation that the identity is sincerely held, part of a person's core identity, and not being asserted for an improper purpose.”)

The edit to the Congregate Housing Specific Standards of Care include:

- Section 4.1 (g) – removal of this section with the rationale being that the content is already covered under the Universal standards of care and (g) is used for specific additions not currently covered

The edits to the Home Delivered meals include:

- Section 5.8 – replacing American Dietetic Association with Academy of Nutrition and Dietetics
- Section 6.8 – replacing American Dietetic Association with Academy of Nutrition and Dietetics

The edit to Legal Services include:

- Recommending that the AA review standard 1.7 for accuracy regarding re-evaluation timelines

The edit to Medical Case management includes:

- Section 6.10 – replacing the current standard with “all agencies receiving case management funding through Ryan White Part A & Part B, MAI & State Services funds must comply with the training requirements in accordance with Chapter 19 of the DSHS HIV Case Management Standards (revised 6-1-2011); and”

The edit to Medical Transportation includes:

- Section 4.2 (e) – edited to read “shall allow significant others/caregivers (regardless of HIV status) to accompany HIV-infected persons, as necessary;”

The edits to Mental Health Services include:

- Remove “Activities must include”
- Create standard “*Section 1.5 - Licensure must meet the following criteria:*
 - *Level I psychiatric services include individual psychiatric and medication treatment and monitoring of psychiatric disorders provided by a board certified or board eligible psychiatrist (D.O. or M.D.) or board certified Mid-level provider licensed and specializing in psychiatry (w/supervision as required by law). Services must be provided in an outpatient clinic setting; OR,*
 - *Level II counseling services include intensive mental health therapy and counseling (individual, family, and/or group) provided solely by a state-licensed mental health professional. Direct service providers must possess postgraduate degrees in psychology, psychiatry, or counseling (Ph.D., Ed.D., DSW, D.O., M.D., M.S., M.A., MSW, M.Ed., or equivalent), and must be licensed by the State of Texas to provide such services; OR,*
 - *Level III counseling services include general mental health therapy and counseling (individual, family, and/or group). Direct service providers must possess a postgraduate degree in the appropriate related field, be in the process of obtaining Level II licensure with the State of Texas and be appropriately supervised by a licensed clinical supervisor approved by the state licensing board. “*

The edit to Oral Health Care includes:

- Section 5.10- edited to read “the agency shall practice current treatment methodologies as outlined in the most recent version of the Texas Dental Association (TDA) and American Dental Association (ADA) guidelines for persons living with HIV/AIDS. (contingent upon the COC recommendations)”

The edit to Respite Care includes:

- Recommending that the AA review standard 1.6 for accuracy regarding re-evaluation timelines for eligibility.

The chair polled the committee for a consensus of the acceptance of the document with the proposed changes. The committee came to a consensus and the document will be forwarded to the Administrative Agency for final approval.

The committee tabled Item V. 2012 Comprehensive Plan Update until the next scheduled meeting.

VII. Adjournment: The meeting was adjourned at 4:42 PM

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Felton Stevens, RWPC Manager

Date

Final Approval by:

**Del Wilson, CHAIRPERSON or
Tom Emanuele, Vice-Chairperson**

Date

NEXT SCHEDULED MEETING

Tuesday, February 26, 2013 3:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX