

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**

**July 11 2018**

**Minutes**

**COUNCIL MEMBERS PRESENT**

Lionel M. Hillard, Chair	Robert Lynn	Del Wilson
Auntjuan Wiley, Vice Chair	Kelly Richter	Karin Petties
Lori Davidson	Darius Ahmadi	Helen E. Turner
Julie Jackson	Donna Wilson	Gary Benecke
Leonardo Zea	Cristopher Burke	Jonathan Thorne
Yolanda Jones	Evany Turk, Vice Chair	John Dornheim

**COUNCIL MEMBERS ABSENT**

Tom Emanuele	Robert L. McGee II	James Wright
Phillip Scheldt	Christopher Webb	Debbe Velasquez
Louvenia Freeman	Stacie McNulty	

**RWPC STAFF PRESENT**

Annie Sawyer-Williams RWPC Coordinator	Justin M. Henry, RWPC Health Planner Glenda Blackmon-Johnson, Program Manager
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**GRANTS MANAGEMENT STAFF PRESENT**

Angi Jones, Quality Assurance Administrator	Sonia Contreras, Health Advisor
Lynn Smith-Clay, GMO	Wanda Scott, Program Monitor

**OTHERS PRESENT**

Monica Tunstle-Garrett, DCHHS	Dwight Harry, ASD	Brooke Nickerson, Legacy
Jessica Woodford, UTSW	Tony Lokash, Legal Hospice	John Bingham, Community Dental
Skylar Lange, AIN	Acquria Henderson, AIN	Vanessa Austin-Claverie., Prism
Dr. Ruby Abrol, ViiV Healthcare	Oscar Salinas, Guest	Health NTX
Mark Vasquez, UTSW	Jetta Plotke, AHF	Leah Wetzig, SC AETC
Lauren Trimble, County Judge	Grace Balaoing, EIC	Golnaz Anbar, TB
Louise Weston-Ferrill, HSNT		Eboni Vincentti, Prism Health NTX

**I. Call to Order:** Ryan White Planning Council Chair, Lionel Hillard, called the meeting to order at 9:04 AM.

**II. Certification of Quorum:** Quorum was established by Lionel Hillard and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Program Manager. He asked everyone to silence their cell phones during the meeting to respect the speakers and reminded members of the importance of establishing quorum and attending committee meetings.

**III. Introductions/Announcements:**

- a. Karin Petties with Prism Health North Texas introduced their new Compliance Specialist Vanessa Austin- Claverie. She announced that Ryan White funds are being looked at regarding consideration to shift funding to support the budgetary costs for the recent “zero tolerance” immigration policy resulting in children being separated from their parents. AIDS United has issued a statement on their website regarding the matter.
- b. Robert Lynn questioned the status of the letter sent to the Department of State and Health Services (DSHS) regarding undocumented clients. Mr. Hillard noted he spoke with a representative from DSHS and was told they are in the process of reviewing that Standard, so clarifications can be made.
- c. Helen E. Turner announced the week of July 15<sup>th</sup> is a Day of Unity for NAACP and Black Churches for HIV. She announced the Ending the Epidemic Plan has a new name *Achieving*

*Together a Community Plan to End HIV Epidemic in Texas.* The new name will be launched November 27-29, 2018 at the Texas HIV/STD conference in Austin.

- d. Lori Davidson announced the City of Dallas office of homeless solution is conducting a series of public outreach meetings regarding a four track homeless solutions strategy. Also, the Metro Dallas Homeless Alliance has established a homeless crisis helpline that can connect to the homeless to the continuum of care.

***Office of Support Announcements:***

- The FY2017 End of the Year reports needs to be submitted to the Office of Support.
- Mini-surveys have rolled out to the community partners, participation is encouraged. The sample size projection is 250 Transgender participants.
- Oscar Salinas was appointed to the Needs Assessment Committee and his application has been forward to the Judge for appointment to the Planning Council.
- Early Intervention Services discontinued Ryan White Funds; EIS will maintain its ranking however there will be a zero allocation because Dallas County has absorbed those operations into the STD/Clinic.
- RWPC is working on Health Resources and Service Administration (HRSA) membership reflectiveness findings; and we are still seeking Women of Color/Transgender/Youth/Hispanic-Latino/Indian representation for the Planning Council and currently have three mandated seat to be filled: Texas State Agency, Medicaid and any Part B Program Recipient; Representative of recently incarcerated people-Parole Officer.
- The Memorandum of Understanding (MOU) between the RWPC and the Administrative Agency has been signed.
- Focus Group for MSMs scheduled is for July 16<sup>th</sup> at 2PM and the Focus Group for the Hispanic targeted population is scheduled for July 31<sup>st</sup> from 2-4PM and it is closed to the public.

- IV. **Approval of the June 16, 2018 Minutes:** *Helen E. Turner motioned to accept the Ryan White Planning Council minutes. John Dornheim seconded the motion. The motion passed with one abstention.*

- V. **Administrative Agency Report:** Ms. Lynn Smith-Clay announced:

- The MOU between the RWPC and the AA has been signed.
- The Early Intervention Clinic (EIC) will not be receiving RW funding any longer.
- Part A Allocations has been brief by the court and sub-recipients will be able to begin billing for those funds.
- Part B reallocations has been complete; however another reallocation will be done due to some sub-recipients needing additional funding and sub-recipients should submit their budgets by July 20<sup>th</sup>.
- All the State Service reallocation are complete.
- The AA is working on Part A grant application due September 21<sup>st</sup>.
- There are two RW All Title Conferences: HIV Care and Treatment on December 11-14, 2018 and the Clinical Portion December 9-11, 2018. The United States Conference on AIDS (USCA) conference will be on September 9<sup>th</sup>.
- Local AIDS Pharmaceutical Assistance (LPAP) formulary committee Dallas has joined Fort Worth committee. She noted the majority of the meetings will be via email and conference calls. She stated there are a couple of Physicians covering Dallas and Fort Worth. Ms. Smith-Clay stated more information will be sent out regarding cut off timeframe.

**VI. Committee Reports:**

- A. Executive Committee:** Lionel Hillard, RWPC Chair, reported the committee met on July 3<sup>rd</sup>, and quorum was established. Committee reports and announcements were given.

The committee interviewed and nominated Oscar Salinas to the Needs Assessment Committee and forwarded a recommendation to the Judge’s Office RWPC appointment.

Ms. Blackmon-Johnson introduced the “Parking Lot”, which address several topics:

- Consent form for focus groups
- Early Intervention Clinic discontinued Ryan White funding.
- Substance Abuse and Mental Health funding discontinued
- Integrated Prevention and Care Plan updates.
- Early Identification of Individuals with HIV/AIDS (EIIHA) Plan for further discussion.
- Core Medical Waiver applied for in FY 2017 and FY 2018. The Project Officer Francis Hodge stated the Waiver is in the next process for review.

The committee reviewed and approved the Planning & Priorities rankings. They also approved the FY2017 EAM recommendations.

- B. Planning & Priorities Committee:** John Dornheim, Planning & Priorities Committee Chair, reported the committee met on June 20<sup>th</sup> and quorum was established. The committee voted on the Priority Setting ranking for the FY 2019 Core Medical Services for Part A, B & State Services, Support Services, Core Medical Services for the Minority AIDS Initiative (MAI) and Support Services for MAI.

<i>Core Medical Services: Parts A, B, State Services</i>	FY2019 Rankings
Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
Mental Health	3
Medical Case Management	4
AIDS Pharmaceutical Assistance	5
Health Insurance and Cost Sharing Assistance	6(t)
Substance Abuse	6(t)
Early Intervention Services	8
Home Community Based Health Care	9
Home Health Care	10
Medical Nutrition Therapy	11
Hospice	12

<i>Support Services: Parts A, B, State Services</i>	FY2019 Rankings
Food Bank	1
Case Management (Non-medical)	2
Medical Transportation	3
Housing-Based Case Management	4
Emergency Financial Assistance	5
Outreach-Lost to Care	6
Congregate Housing	7
Legal Services	8

Home Delivered Meals Health	9
Education/Risk Reduction	10
Respite Care for Adults	11
Day Respite Care for Children/Youths/Adolescents	12
Child Care-Services	13
Linguistic Services	14

<i>Core Medical Services: Minority AIDS Initiative (MAI)</i>	FY2019 Rankings
Ambulatory/Outpatient Medical Care	1
Oral Health Care	2
AIDS Pharmaceutical Assistance	3
Medical Case Management	4
Substance Abuse	5

<i>Support Services: Minority AIDS Initiative (MAI)</i>	FY2019 Rankings
Food Bank	1
Non-Medical Case Management	2
Medical Transportation	3

**Motion: John Dornheim motioned to approve the FY 2019 Priority Rankings. Robert Lynn seconded the motion. The motion passed with eight abstentions.**

There was also a discussion about the Referral for Health Care and Support service category. They are looking at how the service category fits into the system of care.

The committee discussed the “Parking Lot” and the topics. A member questioned if the funding cuts in the Substance Abuse and Mental Health Services (SAMHSA) were in Prevention or Services funding. Ms. Smith-Clay stated there’s no new information about the cuts, but she will follow up and keep the committee updated. It was suggested to explore funding that is coming in and out of the EMA as a service system. Mr. Dornheim stated it would be address through the Needs Assessment and P&P committees to see if there is a gap.

- C. **Evaluation Committee:** Gary Benecke, Evaluation Committee Chair, reported the committee met on June 26th and quorum was established. The committee approved the last month’s minutes and announcements were given. The committee reviewed, discussed, and approved the FY 2017 Committee Recommendations to be sent to the AA. The Recommendations from FY 2016 mechanism will be discussed at next month’s meeting and separated recommendations will be made.

**Motion: Gary Benecke motioned to approve the FY2017 EAM Recommendations. John Dornheim seconded the motion. The motion passed unanimously.**

- D. **Consumer Council Committee:** Auntjuan Wiley, Consumer Council Committee Chair, reported the committee met on June 28<sup>th</sup>, and quorum was established. The meeting was chaired by Donna Wilson, CCC Vice Chair. Announcements and committee reports were given. Ms. Blackmon-Johnson reviewed the “Parking Lot” and there was clarification given about the Continuum of Care and its components.

- Identification of HIV+ Individuals Living
- Linking the individuals to care
- Retention in Care

- To achieve Viral Suppression

They discussed upcoming forums: How will Affordable Care Act Impact, HIV Community Involvement, HIV & Substance Abuse.

Ms. Wilson thanked everyone for their support and involvement in the Get Tested and Grab a Bite event held by the Afiya Center on June 27<sup>th</sup>. The committee discussed their strategic planning outlined at the RWPC retreat.

Mr. Wiley announced at the last RWPC meeting there were concerns about the consent forms to be used at the focus groups. The concerns have been address and updates have been made.

- After the focus group how many days can the recording can be made available before being destroyed.
- The form has been standardize so it does not identify any committee
- The RWPC Coordinator without an name is reflected on the form

A member questioned where the 90 days clarification came from. Ms. Blackmon-Johnson stated she had a conversation with the Project Officer and express the concerns of the committee and her recommendations were to indicated the recording will be destroy 90 days after the information has been extracted from the recording. The committee discussed a time limit for the information to be extracted from the recording. It was agreed the recording will be extracted tentatively two weeks after the focus groups meets.

The MSM focus group will be held Monday, July 16<sup>th</sup> and the Hispanic focus group on Tuesday, July 31<sup>st</sup> from 2:00PM-4:00PM. The goal for the sample size is to have 7-8 participants. Mr. Wiley noted incentives will be given to the participants.

**E. Needs Assessment Committee:** John Dornheim, the Needs Assessment Chair, reported the committee met on May 21<sup>st</sup>, and quorum was not established. The committee discussed the approved surveys for the transgender populations. They discussed the sample size and the importance of it being a representation of the total number of individuals within the population. They also discussed utilizing AIDS Service Organizations (ASO) for support in distributing surveys. The committee discussed utilizing pharmaceutical companies to sponsor a community event that will attract clients; they follow up the sub-recipients for collection within a month of submission. They discussed issuing incentives to the participant. Youths is the next priority population that the committee will be gathering survey questions.

**F. Care Coordination Ad Hoc Committee:** Auntjuan Wiley, the Care Coordination Ad Hoc Committee Chair, reported the committee did not meet.

**VII. New Business:** Jessica Woodford and Mark Vasquez from UT Southwestern Medical Center in the Department of Psychiatry Center for Depression Research and Clinical Care. Ms. Woodford announced they have several clinical trials currently being conducted.

Mr. Vasquez gave the background of their methamphetamine clinical trial. He noted there are currently no approved medications for the treatment of individuals who suffers from methamphetamine addiction.

They will start phase 3, with a double-blind, placebo-controlled, adaptive randomized clinical trial. Adults with moderate or severe methamphetamine use disorder who desire to reduce or stop their methamphetamine use are currently being recruited to participate.

The pilot study started with 50 individuals who wanted to control or stop their

methamphetamine use. There were 2 medications chosen for the study the injectable naltrexone plus an oral bupropion as combination pharmacotherapy for methamphetamine use disorder. The positive results from the pilot study lead to the current Accelerated Development of Additive Pharmacotherapy Treatment (ADAPT-2) study.

The Design of the ADAPT-2 study is being conducted at 8 sites across the continental United States. They have 200 participants and are looking for 350.

Ms. Woodford announced the ADAPT-2 is currently as twelve week study. They will pre-screen by telephone to rule out clearly ineligible individuals. Upon providing informed consent, a maximum 21-day screening phase begins in which final eligibility is determined to start the 12 week phase. The 12 week medication phase includes twice weekly visit to collect blood work. Participants will have 2 follow-up visits occur after the medication phase, during week 13 and 16.

- A guest asked the age range for the study. *Ms. Woodford stated they are looking for 18-65 individuals. Those who fit the description of moderate to server addiction.*

**VIII. Adjournment: Karin Petties motioned to adjourn. John Dornheim seconded the motion. The motion passed unanimously.** The meeting was adjourned at 9:57 AM.

*Submitted by:*

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Annie Sawyer-Williams, RWPC Coordinator

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Date

*Draft Certified by:*

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Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

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**Lionel Hillard, Chairperson**  
**Auntjuan Wiley, Vice Chair**  
**Evany Turk, Vice Chair**

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Date

NEXT SCHEDULED MEETING  
Wednesday, August 8, 2018 9:00 AM  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207