

CONSUMER COUNCIL COMMITTEE MEETING

September 26, 2013

MINUTES

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Anthony Bolden	Judith Dillon	Ricky Tyler
Helen Goldenberg, Vice Chair	Jose Raymundo	Rosa Carballo
Auntjuan Wiley	Ben Martinez, Chair	Linda Freeman
Robert Baxter	Robert Compton	

MEMBERS ABSENT

Ethene Jones	Jai Makokha	Kendal Richardson
Marcos Alcorn	Lionel Hillard	Michelle Anderson
Kevin Greene	Gregg Gunter	

COUNCIL STAFF PRESENT

Crystal Flores, RWPC Manager

GRANTS MANAGEMENT STAFF PRESENT

Shibu Sam, Program Monitor Glenda Blackmon-Johnson, Program Monitor Rashida Francis, Program Monitor

OTHERS PRESENT

Nat Reasor, AIDS Arms, Inc. Paula Witherspoon Holly Taylor

I. Call to Order: Ben Martinez, Chair called the meeting to order at 12:05 PM.

II. Certification of Quorum: Quorum was established and certified by Crystal Flores, RWPC Manager and confirmed by Ben Martinez, Chair

III. Introductions/Announcements:

- a.** Ben Martinez announced that Jennifer Kendricks last day was on Wednesday, so the RWPC staff consists of only Crystal Flores, RWPC Manager.
- b.** Jose Raymundo announced that there will be an Affordable Care Act Update event at the Cathedral of Hope from 6:00pm-8:00pm on Saturday October 26, 2013. It is open to the LGBT Spanish Community and others within the community. If you would like to attend, you can RSVP with Jose at 214-645-7337. Food will be served. A flyer was also disseminated.
- c.** Auntjuan Wiley announced that there is a wellness roundtable that occurs on the third Thursday of every month, from 11:00am-1:00pm at 2900 Live Oak. Consumers and Providers are able to participate in a roundtable discussion and talk about effective solutions as to what taking place in the community. Lunch is provided. RSVP is required. If you would like to attend or to be added to the email list you can call 214-455- 7316.
- d.** Ben Martinez announced that the Consumer Council Committee is hosting the fourth and last consumer forum, entitled Consumer Advocacy and Empowerment for the year will be held at the AIDS Services of Dallas on Thursday October 31, 2013.
- e.** Linda Freeman announced that the Positive and Precious Group of HIV Women Program is having a fundraiser at Applebees on Saturday November 2, 2013 at 8:00am-10:00am. Ms. Freeman has tickets available for sale at \$10 each. Her contact information is 214-772-4273.
- f.** Helen Goldenberg announced that the play "Dying Alone" will be showing at the Grandville Arts Center (Brownlee Auditorium at 300 North 5th Street in Garland, Texas) on Saturday September 28, 2013 at 7:00pm. Tickets are still available. The cost per ticket is \$25.00. If you have any inquiries you can contact Ms. Goldenberg at 214-943-9840.
- g.** Nat Reasor announced the opening of the HIVE, a new center that is sponsored by AIDS Arms. The HIVE will be located at Inwood/Maple. This center is a safe space for PLWHA to come and hopefully form friendships and gain support. There will be an invite only, "Welcome Party" on

October 10, 2013 at 5:30pm- 8:00pm. Dr. Carlo and one of the core group members will be making brief presentations. Refreshments will be served. RSVP is required by October 3, 2013. Persons who are interested can call AIDS Arms and say you would like to RSVP. Mr. Reasor also mentioned the upcoming events for October at the HIVE and the types of “buzz” groups that are offered at the HIVE. The center will be a drop-in center from 3:00pm-9:00pm. The

number to the HIVE is 972-807-7375. Events at the HIVE are free and open to anyone, unless otherwise advertised. Referrals are not needed.

- h. Auntjuan announced that his support group for African American MSM is celebrating their 7th Anniversary on October 10, 2013. This Anniversary is sponsored by Gilead Sciences. This group meet every second and fourth Thursday from 7:00pm-9:00pm. Persons interested in attending need to contact Mr. Wiley directly for the location of the event.
- i. Ben Martinez reminded committee members to complete the online orientation. Persons needing to complete this orientation should visit the RWPC website and click on training to begin. Persons who do not have access to a computer can use the library, Legacy or the Resource Center. Mr. Martinez is working with Ms. Flores to see about having a computer set-up at the RWPC office that could be used to complete the online orientation. This orientation is a requirement for planning council members. Once the orientation is completed, members should print-out the certificate and submit to Ms. Flores to be included in the member file.
- j. Ben Martinez announced an upcoming Webinar that is being sponsored by Katherine Record and Harvard Center for Health Law Policy and Innovation. The topic of discussion will be about how someone with HIV can pick a plan from the marketplace come October 1st. This webinar will take place on Tuesday October 1, 2013 at 12:00pm-1:00pm on the 2nd floor Hickman Conference room of DCHHS. To register for this webinar visit: <https://attendee.gotowebinar.com/register/384016378425602>

IV. Approval of the August 29, 2013 Minutes: *Anthony Bolden moved to accept the minutes with amendments. Auntjuan Wiley seconded the motion. The motion passed unanimously.*

V. Committee Liaison Reports:

- a. **Allocations Committee:** –The Allocations Committee did not make quorum and so they were unable to meet. However, the most up to date expenditure report per service category for Part A, Part B, MAI and state services funding was emailed to all committee members for their review so that they are aware of what is going on in the community and what is being spent down per service category. Next month the Allocations Committee will be working on reallocation of the Part A and MAI unspent funds. The committee will ask providers to give projections as to whether or not they will be able to spend all of their remaining funds.
- b. **Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on September 18, 2013 at 9:00am. Quorum was established. The announcements were made and the minutes were approved. The Planning and Priorities Committee discussed the Comprehensive Needs Assessment. Crystal explained that the funding for the Needs Assessment needs to be spent by February 28, 2014. The Administrative agency is in the process of accepting bids and proposals, which are being reviewed by an external review committee. Once a contractor is selected they are going to need to move rather quickly with the already established work group to start coordinating focus groups in the community. Help is needed with coordination of focus groups. Mr. Martinez explained that there is a need for members of the Consumer Council Committee to volunteer their time to assist with this task, because of the shortage of administrative staff at the administrative agency. A signup sheet was passed around so that CCC members could sign-up to be a part of the Comprehensive Needs Assessment work group. It is anticipated that once the consultant contractor is selected the names of persons who are on the work group will be forwarded to them to be at their disposal. There will be a lot of meeting within the first month after the contractor is selected. The workgroup will assist with reviewing the survey that is to be used to complete the Needs Assessment. The four chosen special population African American men and women, Hispanic men and women, MSM and transgendered populations. The needs assessment will be a long survey. The Needs Assessment is completed every 3 years. Ms. Francis recommended that community members who are hosting events for persons of the target areas of the Needs Assessment be asked to submit their schedule of activities and a calendar be created prior to the consulting contractor being selected. The Planning and Priorities Committee reviewed the continuum of care document. There was discussion around possibly trying to update the language to allow both Medical Case Managers and Non-medical Case Managers to be able to review eligibility benefits consulting for the Health Insurance Marketplace. With regards to the reviewing of the continuum of care document, Mr. Martinez encouraged members of the Consumer Committee to attend these meetings and be a voice for consumers. The meeting adjourned.
- c. **Evaluation Committee:** The Evaluation Committee meeting was held on Tuesday September 24, 2013. Quorum was established, announcements were made and the minutes were approved. The committee reviewed the standards of care and determined if and how it needs to be updated. They are also reviewing the evaluation

of the administrative mechanism, a survey that was given to the planning council to evaluate how the administration agency and planning council staff functions and do they provide enough information to the Planning Council to make certain decisions. They summated the surveys and generated the results. The results are now being reviewed and recommendations will be made. The document is now being finalized and will be

voted on at the next meeting. The meeting adjourned.

VI. 2012 Comprehensive Plan Update (Goal5: Objective 1: Action Step 3):

The Consumer Council committee is tasked with contacting and interviewing various providers and asks them the questions on the provided the questionnaire. The purpose of collecting this information is to find out what STD prevention messages are HIV+ clients being exposed to. Also, how well educated non-HIV related service providers are about HIV and how to link their customers to care if they find out that they are HIV positive. This activity will also give committee members an opportunity to identify and educate providers that need assistance in strengthen their prevention messages and to learn how to test for STDs. Identified providers can be linked to the AETC for training. Copies of the questionnaire template were disseminated to committee members and persons in the audience upon request.

The committee is compiling a list of all providers that are completing the questionnaires to limit providers being approached more than once by different committee members. Jose Raymundo gave the names of the providers that he had surveyed. Additional provider names were also added to the list. The list of providers will be emailed to the Council members. Completed surveys should be submitted to the committee Chair or Vice Chair by Wednesday October 2, 2013. Once the list is completed it will be given to the Planning and Priorities committee. This list will help facilitate dialogue with the AETC so that they can begin contacting the agencies to begin training or provide more information.

VII. Consumer Council Committee Forum Updates: Color copies of the flyer for the Consumer Council Committee Forum will be emailed to all committee members after the meeting. The Committee Chair asked all members to make copies of the flyer and post on bulletin boards and in areas around the community where it is visible as a way to promote the event. Auntjaun Wiley requested the flyer in as a gif. file so that he can upload to Facebook and Twitter. The committee also discussed supplies that are needed for this event.

VIII. 2013 Life Walk:

The life walk will be held at Lee Park on Sunday October 6, 2013, beginning at 10AM. Committee members are asked to volunteers to help set-up a table, converse with onlookers, hand-out brochures and network with other groups and organizations.

IX. Adjournment: The meeting was adjourned at 1:08PM

Submitted by:

Rashida Francis, Program Monitor

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Ben Martinez, Chairperson
Helen Goldenberg, Vice Chair

Date

NEXT SCHEDULED MEETING

Thursday, October 24, 2013 12:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX