

V. Committee Liaison Reports:

- a. **Allocations Committee:** The Allocations Committee meeting was held on August 26, 2013. Quorum was established, announcements were made and the minutes were approved. Chair Lionel Hillard began by reminding the committee that the Affordable Care Act shall go into effect as of January 1, 2014. He also stated that some clients may be eligible for a tax penalty waiver should they choose not to choose an insurance plan. Crystal Flores briefly reviewed the data provided in the Allocation Guide at the previous month's meeting. She also notified the committee that HRSA would be hosting a conference call in September to have a more in-depth dialogue on what insurance plans will or will not cover. Jennifer Hurn of RCD stated that to her understanding, under the "payer of last resort" rule, Ryan White cannot pay for benefits that are available for coverage anywhere else (premiums for private health care insurance if consumer qualifies for Medicaid). After a brief discussion, the committee agreed to the proposed modification of shifting 1.2435% from the Part A Ambulatory/Outpatient Medical Care Service Category into the Health Insurance Assistance service category to address the anticipated need as a result of the Affordable Care Act. The committee then agreed that they would recommend using FY 2012 final expenditures percentages including the proposed 1.2425% shift from Ambulatory/ Outpatient Medical Care to Health Insurance Assistance for FY 2014 Ryan White Part A and MAI Allocations.
- Jim Howze recommended the use of Ryan White Part A FY 2012 final expenditure percentages with the modification of shifting 1.2425% from the Ambulatory/Outpatient Medical Care service category into the Health Insurance Category Assistance service category. Odus Oglesby seconded the motion. The motion passes with two abstentions.*
- Odus Oglesby recommended the use of Ryan White FY 2012 final expenditure percentages as the basis for ranked service allocation as indicated on spreadsheet provided with breakouts for WICY, African American and Hispanic populations as indicated. Jim Howze seconded the motion. The motion passed with two abstentions.* The meeting adjourned.
- b. **Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on July 17, 2013. Quorum was established, announcements were made and the minutes were approved. Crystal reviewed the Needs Assessment Timeline with the committee and reported that things are currently on schedule. Next, Crystal Flores reviewed the goal and action steps that the committee was tasked with under the 2012 Comprehensive plan. Crystal also reminded the committee that Ryan White received a 5% decrease and that the peer support program is to be implemented contingent upon available funding. June Tremble of Youth Angle, a part D funded program provided a brief description of the Youth Angle program. June stated that the program is currently seeking newly diagnosed clients up to age 30 and women of all ages. One service gap identified was that omission of men over the age of 30. June stated that although the program is tailored to women of all ages and clients up to age 30, they do not turn down anyone who does not fit the qualification. June also stated that the program was developed based on the CRCS and PBC training with outreach online training provided through AETC. UTSW provides trainings on HIPPA compliance, Ethics, etc for Full Time and Part Time employees. Finally, Crystal Flores reminded the committee that they are tasked with updating the document. The committee was reminded to read through the HRSA definition to gain a better understanding of what the rules and regulations are for services. The committee was instructed to review the document and come prepared to discuss changes at the September 18, 2013 Planning and Priorities Committee meeting. The meeting adjourned.
- c. **Evaluation Committee:** The Evaluation Committee meeting was held on July 23, 2013. Quorum was established, announcements were made and the minutes were approved. Crystal Flores reviewed the survey process and informed the committee that the Service Provider surveys had been mailed out on July 25, 2013 regarding an update on the unique identifiers to address funded providers concerns. She reported that the Office of Support Staff had received 13 out of 21 planning council surveys and 8 out of 14 funded provider surveys. She also reminded the committee that the deadline for surveys was September 13, 2013. Jennifer Hurn of RCD recommended soliciting feedback from non responsive participants about why they did not complete the survey. Del Wilson suggested providing options for the participants to select from ("was not useful" "too lengthy" "uncomfortable with the unique identifier") Ron Stinson suggested specifying which designated person in an agency should complete the funded provider survey (ED, CEO, CFO, etc). Crystal Flores stated that she would contact other EMA's to solicit information on how they deal with low response rates. Stephen Inrig suggested pointing out a few questions where issues were not able to be addressed because of a lack of response. Next, Crystal Flores reviewed the purpose of the Standards of Care document as well as how the document is organized. The committee was tasked with reviewing the document sending all suggested changes to the Office of Support staff. Del reminded the committee to think of any legislative changes, regulatory changes, proposed best practices, any conflicts with programmatic functions while reviewing the document. Crystal also reminded the committee that Ryan White is the payer of last resort and to keep that in mind when suggesting changes. A reminder that the committee will be editing the Standards of Care will be sent to

interested parties and funded agencies in an attempt to include their suggestions during the revision process. Lastly, the committee was presented a document that condensed the proposed plans to enhance collaborations between Ryan White Funded and non-funded service providers in the areas of transportation, housing, and dental/oral health. The committee chair handed the floor to Lashaun Shaw to review the proposed Dental/Oral Health Plans and Action Steps she presented to the committee. Marcos Alcorn of AETC presented the committee with a list of trainings that AETC provides in the area of Dental and oral health care. The committee also discussed trainings offered by TX Train. The committee will continue discussion on the Comprehension plan task at the next meeting.
The meeting adjourned.

- VI. **2012 Comprehensive Plan Update (Goal5: Objective 1: Action Step 3):** Jennifer Kendrick reminded the committee of purpose of objective of Goal 5: Objective 1: Action Step 3. The committee compiled a working list of the facility types that committee members had solicited information from. The committee will continue the discussion and compilation of the list at the September 26, 2013 committee meeting.
- VII. **Consumer Council Committee Forum Updates:** The committee came to a consensus on the flyer to be distributed for the “Empowerment” Consumer Forum. The committee then began to review the survey results from the past Consumer forum.
- VIII. **Adjournment:** The meeting was adjourned at 1:58PM

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Ben Martinez, Chairperson
Helen Goldenberg, Vice Chair

Date

NEXT SCHEDULED MEETING
Thursday, September 26, 2013 12:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX