

CONSUMER COUNCIL COMMITTEE MEETING

July 30, 2013

MINUTES

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Anthony Bolden	Judith Dillon	Gregg Gunter
Helen Goldenberg, Vice Chair	Linda Freeman	Jose Raymundo
Rosa Carballo	Kendal Richardson	Kevin Greene
Marcos Alcorn	Ricky Tyler	

MEMBERS ABSENT

Argette Watson	Ethene Jones	Lionel Hillard
Jai Makokha	Michelle Anderson	Auntjuan Wiley
Darlene Boyd	Ben Martinez, Chair	

COUNCIL STAFF PRESENT

Crystal Flores, RWPC Manager	Jennifer Kendrick, RWPC Coordinator
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GRANTS MANAGEMENT STAFF PRESENT

OTHERS PRESENT

- I. **Call to Order:** Helen Goldenberg, Vice Chair called the meeting to order at 10:13 AM.
- II. **Certification of Quorum:** Quorum was established and certified by Vice Chair, Helen Goldenberg.
- III. **Introductions/Announcements:**
 - a. Gregg Gunter announced that Sunday, August 4, 2013 Legacy Counseling Center will be hosting the “Be An Angel” Fundraising Dinner. The tickets are \$60 per person.
 - b. Helen Goldenberg announced that Resource Center Dallas in conjunction with Gilead hosted an event to train Health Insurance Marketplace patient navigators on July 25, 2013. She will notify the committee of future training dates.
 - c. Kevin Greene announced that his ministry will host “A night of healing” on August 31st at 7:00p.m. at St. Mark Baptist Church.
 - d. Helen Goldenberg announced that Stand Against Stigma (a partnership between C2EA and faith based entities) will be taking place on the 3rd Sunday, August 15, 2013 at Goldengate Missionary Baptist Church.
 - e. TX/OK AETC will be hosting 2 webinars on Ethics and reducing stigma on September 2, 2013 and September 20, 2013.
 - f. Kendal Richardson announced that on Saturday, September 14, 2013, the Grapevine HIV/AIDS foundation will be hosting the 7th Annual Christian Youth Walk.
 - g. Kevin Greene announced that a Texas Minister’s Roundtable meeting will be held on Friday August 7, 2013. If anyone is interested in joining or receiving information about the roundtable, contact him.
 - h. Linda Freeman announced on August 10 and August 11, the Afiya Center will be hosting a Garage Sale. All proceeds will go towards sponsoring consumers to attend the New Orleans US Conference on AIDS.
 - i. Helen Goldenberg announced C2EA will host its Women and Men’s Summit in Norfolk, Virginia in October 2013.
- IV. **Approval of the June 27, 2013 Minutes:** Anthony Bolden moved to accept the minutes with the suggested changes. Linda Freeman seconded the motion. The motion passed with one abstention.

V. **Committee Liaison Reports:**

- a. **Allocations Committee:** The Allocations Committee meeting was held on July 22, 2013. Quorum was established, announcements were made and the minutes were approved. Crystal presented the Allocations Committee with the FY 2014 Allocations Planning Guide. The following information was presented:
1. HIV/AIDS Epidemiologic Data for the DPA
 2. Dallas EMA/HSDA Maps
 3. Planning and Priorities FY 2014 Service Category Priority Rankings
 4. Unduplicated Client Utilization Data per Service Category for 2010-2012 for Part A and MAI funding
 5. Categorical Service Expenditures for 2010-2012 for Part A and MAI
 6. FY 2013 Part A Allocations
 7. FY 2013 MAI Allocations

Sylvia Moreno of Parkland Health and Hospital Systems asked if the remaining \$415,421 returned funds from service providers went to the State ADAP program. Sylvia stated that the State has received so much returned money from the Medication Assistance Programs that some of the funds have been placed into the state general revenue fund which doesn't help HIV programs. The committee discussed causes for the balance of returned funds. Upon losing quorum, the committee was tasked with reviewing the 2014 Allocations guide and come prepared to discuss and/or vote on the FY 2014 Part A/MAI Allocations next month. The meeting adjourned.

- b. **Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on July 17, 2013. Quorum was established, announcements were made and the minutes were approved. The committee reviewed and discussed the How Best to Meet the Priority Provider responses. During the discussion, David Thomas of Bryan's House recommended removing the special instruction for the Child Care Services that states "Evaluate options for providing child care at medical clinics to encourage clients (especially women) to attend medical appointments" with the rationalization that funding for Medicaid Part D had been cut in September 2012. After a brief discussion on the issue the committee decided to leave the special instruction in the document. ***Ben Martinez made a motion to accept the 2014 How Best to Meet the Priority Document as presented. Demetria Bryan seconded the motion. The motion passed.*** The committee then reviewed and discussed and made edits to the 2013-2014 Comprehensive Needs Assessment Timeline and the following sections of the 2013 Comprehensive Needs Assessment Request for Proposal: Objectives of the needs assessment, scope of services, deliverables, and coordination, collaboration, and evaluation. ***Demetria Bryan made a motion to remove the "in addition to" sentence in goal number 4 and add Goal number 5. Brent Pimentel seconded the motion. The motion passed unanimously. Demetria Bryan made a motion to accept the presented priority populations. Brent Pimentel seconded the motion. The motion passed unanimously. Allen Peden made a motion to accept the deliverables presented. Demetria Bryan seconded the motion. The motion passed. Demetria Bryan made a motion to accept the section with the recommended changes. Brent Pimentel seconded the motion. The motion passed. Brent Pimentel made a motion to recommend that the changes to the RFP as outlined in the document be accepted. Demetria Bryan seconded the motion.*** The meeting adjourned.

- c. **Evaluation Committee:** The Evaluation Committee meeting was held on July 23, 2013. Quorum was established, announcements were made and the minutes were approved. Crystal Flores reviewed the Survey process and informed the committee that Service Provider surveys had been mailed out. She reported that the Office of Support Staff had only received 2 of 14 returned responses. Susan Stambuagh stated that several providers had voiced their concerns about the unique identifier found on the survey. The committee and Office of support agreed that an email should be sent to the providers explaining that the unique identifiers are only utilized by internal staff only in an effort to avoid duplicate survey responses. In order to improve response rate, a reminder email for survey

completion will be sent to providers as well. Next, the committee was presented a document that condensed the proposed plans to enhance collaborations between Ryan White Funded and non-funded service providers in the areas of transportation, housing, and dental/oral health. The committee decided on the plans and action steps for Housing and Transportation. The committee decided to complete the action steps for dental/oral health at the next committee meeting. The meeting adjourned.

VI. 2012 Comprehensive Plan Update (Goal5: Objective 1: Action Step 3): Jennifer Kendrick provided background information on the objective of Goal 5: Objective 1: Action Step 3. The committee was then informed of their responsibility as outlined by the comprehensive plan. The committee will solicit information about current prevention messages found in health facilities with a focus on facilities that have reported repeat cases of HIV/Syphilis co-infections. The committee will discuss its findings during the next meeting.

VII. Consumer Council Committee Forum Updates: The committee came to a consensus on the flyer to be distributed for the “Accessing Community Resources” Consumer Forum. The committee then began to review the survey results from the past Consumer forum. The committee discussed options of collaborations with TX/OK AETC to possibly host webinars in order to address and provide some of the recommended forum topics given in response to the post forum surveys.

VIII. Adjournment: The meeting was adjourned at 11:27PM

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Ben Martinez, Chairperson
Helen Goldenberg, Vice Chair

Date

NEXT SCHEDULED MEETING
Thursday, August 29, 2013 12:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX