

**CONSUMER COUNCIL COMMITTEE MEETING**

**February 27, 2014**

**MINUTES**

**Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).**

**MEMBERS PRESENT**

Linda Freeman	Robert Compton	Ricky Tyler
Ben Martinez	Kendal Richardson	Rosa Carballo
Jose Raymundo, Vice Chair	Gregg Gunter	Paula Witherspoon

**MEMBERS ABSENT**

Angela Medlin	Robert Baxter	Michelle Anderson
Ethene Jones	Helen Goldenberg, Chair	Judith Dillon
Auntjuan Wiley	Lionel Hillard	

**COUNCIL STAFF PRESENT**

Crystal Flores, RWPC Manager	Andrew Wilson, Planner	Alexis Hunter, Coordinator
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**GRANTS MANAGEMENT STAFF PRESENT**

**OTHERS PRESENT**

Gary Benecke, RC Mineva Santos, UT Southwestern James Gipson, Afiya Center DeShawn Bunton, Afiya Center

**I. Call to Order:** Jose Raymundo, Vice Chair called the meeting to order at 12:04 PM.

**II. Certification of Quorum:** Quorum was established and certified by Crystal Flores, RWPC Manager and confirmed by Jose Raymundo, Vice Chair

**III. Introductions/Announcements:**

- a. Paula Witherspoon announced that she was able to contact Kylie Slaughter, Veteran Affairs Administration EEO Office regarding participating in forums and outreach activities. Kylie Slaughter may be reached at (214)-857-4355 or Kylie.Slaughter@va.gov. Paula announced that the Committee would need to submit a letter of interest, with an official letterhead, to the aforementioned email if the Committee decides to participate in a forum that is scheduled for June 2014. The details for this event are TBA.
- b. Linda Freeman announced that an event entitled, "PositiviTEA" will be held at the Royal Sixty Restaurant located at 150 Turtle Creek Blvd. Dallas, Texas 75207 from 3:00 P.M.-5:00 P.M. The general admission is \$50, VIP Admission is \$100, and Table Sponsorship is \$1000. Tickets may be purchased at [www.legacycares.org](http://www.legacycares.org). The event celebrates the talents and gifts of Grace Project women living with HIV. Linda also announced that the Afiya Center is hosting an entitled, "End with Red Solidarity Walk" on March 8, 2014 at Lake Cliff Park at 200 N. Zang Blvd. in Dallas, Texas from 8:00 A.M.-3:00 P.M. For more information, please notify the Afiya Center at (214)-699-7136.
- c. Minerva Santos, UT Southwestern announced that she is recruiting HIV positive women to participate in a survey for medication research. The link for the survey is [www.ariastudy.org](http://www.ariastudy.org). To invite HIV positive women, a \$20.00 gift card is offered as an incentive upon completion of the survey.
- d. Rosa Carballo announced that she, Linda Freeman, and Helen Goldenberg successfully completed training to become Certified Navigators at the Afiya Center.
- e. Crystal Flores introduced Andrew Wilson as the new RWPC Planner. The RWPC Office of Support is fully staffed.

**IV. Approval of the January 30, 2014 Minutes:** *Ben Martinez moved to accept the minutes as written. Paula Witherspoon seconded the motion. The motion passed unanimously with no abstentions.*

**V. Committee Liaison Reports:**

- a. **Allocations Committee:** – The Allocations Committee met on February 24, 2014. Quorum was established. The meeting was facilitated by Ben Martinez, RWPC Vice Chair. Crystal Flores,

RWPC Manager, gave updates regarding the FY 2013 Part A/MAI Service Update and the FY 2014 Part B/ State Services Update. The Committee discussed the most updated expenditure report. There was an in-depth discussion about returning Part A FY 2013 unspent money to ADAP and the FY 2013 year-end reallocation.

- b. **Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on Wednesday February 19, 2014. Quorum was established. They discussed the 2015 Priority Setting Process and Timeline. The priority rankings will begin during the March monthly meeting. Crystal Flores, RWPC Manager announced that the Needs Assessment Final Presentation will be held on March 12, 2014 at 10:00 A.M. immediately following the Planning Council Meeting.
- c. **Evaluation Committee:** The Evaluation Committee meeting was held on February 25, 2014. Quorum was established. The meeting was facilitated by Bryant Porter, Vice Chair. The Committee was tasked with reviewing the past FY 2012 Evaluation Administrative Mechanism (EAM) and the Administrative Agency's responses to the Committee's recommendations regarding the EAM. The committee made progress on the Comprehensive Plan Goal 1 Objective III: the transportation, housing, and dental collaboration with non-Ryan White providers. They also reviewed Goal 6 Objective III: the current programs and best practices that are in place from providers that are currently addressing cultural sensitivity training within their agency. The Committee decided that creating a list of best strategies to address cultural sensitivity would be the most appropriate and the best resource for agencies to complete this task.

**VI. Consumer Council Committee Forum Ideas for 2014:** Crystal Flores, RWPC Manager encouraged the Committee to choose forum topics that address pressing needs within the communities. After a brief discussion, the Committee was given a blank ballot in order to choose CY 2014 forum topics. The 4 chosen topics are:

1. Accessing Community Resources: Housing and Transportation Services (Tentatively Scheduled for April 2014)
2. HIV and Substance Abuse (Targeting the youth in partnership with The HIVE, Youth First Texas, Youth Ministries, and United Black Element)
3. Job Training Opportunities (In partnership with the Urban League and Social Security Administration)
4. HIV & STD Co-Infections (Targeting the youth in partnership with The HIVE, Youth First Texas, Youth Ministries, and United Black Element)

The Committee agreed unanimously that the aforementioned forum topics would be held during CY 2014. However, if there are other topics that the Committee deems necessary to address, those topics may be addressed in addition to the top 4 chosen forums i.e. ACA and Medicaid Expansion. The Committee will have the discretion to conduct additional forums. The Forum Planning Workgroup will begin working on the first scheduled forum. Paula Witherspoon and Kendall Richardson joined the workgroup.

**VII. FY 2015 Priority Setting Process and Timeline:** During the March monthly meeting, an annual presentation will be given to explain the process in depth. The presentation will include a brief explanation of the process based on HRSA's definitions and tasks, the Dallas EMA counties, descriptions of Part A, Part B, State Services, and MAI funding, needs assessment data unduplicated client utilization of services from ARIES, a section that will include updated expenditure data, past three year rankings, and the ballots for FY 2015. Crystal Flores, RWPC Manager announced that the Needs Assessment Final Presentation will be held on March 12, 2014 at 10:00 A.M. immediately following the Planning Council Meeting, which will help priority ranking. Due to the FY 2015 Priority Setting Process and Timeline, the Committee agreed to reschedule the April monthly meeting to April 14, 2014 at 12:00 P.M., so that the Committee would have the opportunity to vote on the priority rankings prior to the Planning and Priorities Committee meeting.

**VIII. CCC Goals:** The Committee reviewed the CY 2014 Goals and Objectives on the projector screen. Crystal Flores, RWPC Manager discussed Objective 3.1: to increase social media presence and Objective 3.2: to develop a new innovative approach and strategy for recruitment. These goals were created to address various populations including the youth. The Committee came to a consensus that the written goals are achievable for CY 2014. Throughout the year, there will be status updates.

**IX. 2012 Comprehensive Plan Update (Goal 5: Objective 1: Action Item 3):** In the past, the Committee was tasked to survey providers by questionnaire, which solicited their efforts to disclose how they address prevention with positives. Per the survey, providers were interested in receiving new information. Alexis

Hunter, RWPC Coordinator provided more resources regarding prevention with positives to distribute to providers per the CDC and World Health Organization.

**X. Adjournment:** The meeting was adjourned at 1:33 P.M.

*Submitted by:*

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Alexis D. Hunter, Coordinator

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Date

*Draft Certified by:*

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Crystal Flores, RWPC Manager

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Date

*Final Approval by:*

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**Ben Martinez, Chairperson**  
**Helen Goldenberg, Vice Chair**

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**Date**

NEXT SCHEDULED MEETING  
Thursday, March 27, 2014 12:00 p.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX