

CONSUMER COUNCIL COMMITTEE MEETING

February 28, 2013

MINUTES

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Ben Martinez, Chair	Helen Goldenberg, Vice Chair	Ricky Tyler
Jose Raymundo	Linda Freeman	Jai Makokha
Lionel Hillard	Gregg Gunter	Anthony Bolden
Rosa Carballo	Auntjuan Wiley	Ethene Jones

MEMBERS ABSENT

Michelle Anderson	Kendal Richardson	Argette Watson
Charles Griffith		

COUNCIL STAFF PRESENT

Felton Stevens, Jr., RWPC Manager Crystal Flores, RWPC Planner Jennifer Kendrick, RWPC Coordinator

GRANTS MANAGEMENT STAFF PRESENT

Karin Petties, Assistant Director of RW Grant Compliance

OTHERS PRESENT

Charlotte Webster Darlene D. Boyd

I. Call to Order: Ben Martinez, Vice Chair called the meeting to order at 12:01 PM

II. Certification of Quorum: Quorum was established and certified by Chair, Ben Martinez

III. Introductions/Announcements:

- a. Lionel Hillard announced that the Allocations Committee is looking for a new CCC Liason. If any of the ccc members would like to volunteer, they should contact him.
- b. Gregg Gunter announced that March 4, 2013 is Advocacy day and that a bus full of individuals will be taking a trip to Austin to visit with the TX HIV/AIDS coalition and elected officials.
- c. Crystal Flores announced that she would pass out a community assessment for members to fill out at the end of the meeting. The assessment will help the Planning and Priorities Committee with the planning process for the peer navigation program.
- d. Auntjuan Wiley announced that the AIDS Walk South Dallas will take place on March 16, 2013. The CCC members were reminded that they were given a booth and that volunteers were needed to man the booth in shifts.
- e. Ben Martinez introduced Ms. Darlene Boyd, a community leader that is applying to the Consumer Council Committee.
- f. Gregg also announced that Substance Abuse and Mental Health Services Administration (SAMHSA) Behavioral Health and HIV/AIDS Coordinated Technical Assistance Center (CTAC) will host a webinar on Health Reform 101

IV. Approval of the January 31, 2012 Minutes: *Lionel Hillard moved to accept the minutes with the suggested changes. Jose Raymundo seconded the motion. The motion passed unanimously.*

** Jai Makokha made a motion to switch agenda item V and VI. Gregg Gunter seconded the motion. The motion passed unanimously.**

V. Committee Liaison Reports:

- a. **Allocations Committee:** The Allocations Committee met on February 25, 2013, Quorum was established, announcements were made and the minutes were approved. Aurelio then gave the Administrative Agency Report. He reported that the end of the Part A/MAI grant cycle will end on

Thursday February 28, 2013. At that time, the AA will begin the process of closing out the grants. Aurelio provided the committee with a copy of the FY 2011 Expenditure report to give them an idea of what the future Expenditure report would resemble. The committee also discussed Part A/MAI carry over causes and preventative measures. Aurelio then asked the committee if there was anything that the AA could provide the committee to improve the allocations process. The committee stated that they would like to see the funding increase form updated to give a more detailed explanation as to what agencies are requesting across the generally and specifically. The committee then discussed and created a list of future training opportunities that could take place in months that do not have agenda items. The meeting adjourned.

- b. Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on February 20, 2013. Quorum was established, announcements were made and the minutes were approved. Felton then briefed the committee on the priority setting process and presented the committee with a FY 2013 Priority Setting Process implementation timeline. Crystal Flores began reviewing the Comprehensive HIV Health Services Plan Goal 2, Objective 3, action step 3. Crystal then reminded the committee of the Phases for implementing the Peer Support Program and provided relevant DPA EPI data. The committee then discussed Phase 1: Program Conceptualization/Vision and decided upon who would be involved in the peer program designing process. The committee felt that it should poll service providers and other community partners to help identify existing gaps in care and how the peer support program could decrease the gap. The meeting adjourned.
- c. Evaluation Committee:** The Evaluation committee met on February 26, 2013. Quorum was established, announcements were made and the previous month's minutes were approved. Del reviewed the Comprehensive Plan Objective between Ryan White funded and non-funded providers, for the Evaluation Committee (Developing a plan and outcome for enhancing collaborations with three target areas). The Committee then focused on the first target area, housing. Lori Davidson provided background on the Integrated HIV Housing Project. Lori stated that there is opportunity for collaboration and asked the committee to think about what tools the IHHP project could develop to help the Ryan White funded provider's/case managers navigate/prepare to navigate the housing system. Lori also identified a need for an edit to the data reporting process in ARIES as a potential area of collaboration. Del asked Lori if she could provide more information to the committee highlighting other ways the Evaluation can help with the IHHP project. Lori stated that she would provide copies of the 2-3 outcomes from the IHHP plan that offer opportunities for collaborations with the Evaluation committee and ask Helena from the Legacy Counseling Center to provide information on the Home Based for Housing program at the March meeting. Next the committee discussed the second target area, transportation. The committee decided that they would invite Stephen Pace to the April Evaluation committee meeting to discuss areas of potential collaboration with the RWPC. The committee then began a brief discussion of the last target area, dental health. Lashaun Shaw informed the committee of areas of improvement within the dental care process. The committee stated that they would involve other dental organizations and key individuals (MLK Health Center/Joyce Tapley, Community Dental Clinic) and discuss opportunities at a later date.
- d. Care Coordination Ad Hoc Committee:** No report

VI. Consumer Council Committee Forum Guidelines: Ben Martinez updated the committee on the status of the first forum. The first forum, STD/HIV Co-infections with a Medical and Social overview, will take place on April 25, 2013 at the Resource Center from 2-4. Jai Makokha will be the facilitator of the forum and the speakers will be Mary McCloud and Maurice Murray. The committee was also informed that the HIV and Aging forum will be moved to June. The committee decided that June 26th would be a good date for the HIV and Aging forum.

VII. Adjournment: The meeting was adjourned at 1:10PM

Submitted by:

Jennifer Kendrick, RWPC Coordinator

Date

Draft Certified by:

Felton Stevens, RWPC Manager

Date

Final Approval by:

Ben Martinez, Vice Chairperson

Date

NEXT SCHEDULED MEETING
Thursday, March 28, 2013 12:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX