

ALLOCATIONS COMMITTEE

October 21, 2013

Minutes

Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.

MEMBERS PRESENT

Jim Howze	Robert Compton, Vice Chair	Robbie Hollis
Emily Marks	James Kleitches	Odus Oglesby

MEMBERS ABSENT

Joey Avila	Osiris Wade	Lionel Hillard, Chair
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RWPC STAFF PRESENT

Crystal Flores, RWPC Manager

OTHERS PRESENT

Sylvia Moreno, PHHS	Jennifer Hurn, RCD	Chijioke Okonkwo, AIN
Shibu Sam, Program Monitor	Gregg Gunter, RWPC Chair	Anne Laferriere, HSNT
Marissa Elliot, RCD	Melissa Grove, Legacy	

**I. Call to Order:** Vice Chair, Robert Compton called the meeting to order at 5:17 PM

**II. Certification of Quorum:** Quorum was established and certified by Vice Chair Robert Compton

**III. Introductions/Announcements:** Greg Gunter reminded everyone that there is a presentation on the Affordable Care Act & Health Insurance Marketplace, by Januari Leo on October 23 @ 10AM., also the Consumer Council Committee would like to cordially invite you to attend the “Community Forum on Advocacy & Empowerment”, the forum will take place on Thursday, October 31, 2013 from 2:00- 4:00PM at AIDS Services of Dallas, Spencer Gardens. No more announcements were made.

**IV. Approval of August 26 2013 minutes:** *Jim Howze moved to accept the minutes as written. Odus Oglesby seconded the motion. The motion passed with no abstentions.*

**V. FY 2013 Ryan White Part A/ MAI YTD Expenditures:** Crystal Flores began to review the updated summary reports for FY 2013 Ryan White Part A/MAI YTD Expenditures. The tables represent the last seven months of the grant period. Melissa Grove, Legacy asked if the AA received any funds back for reallocation. Crystal Flores said the deadline was today at 5:00 PM. The supplemental categories have only spent around 27.4 % of the grant monies and formulary around 76.5%. The low percentage in the supplemental categories was due to the monies only being received around August. We should see the expenditures start to increase over the next several months. There are around six service categories for MAI funding and they are on track with about 46.4% of the monies spent Melissa Grove, of Legacy asked how many opportunities we have left for reallocations. Crystal said that with HRSA getting the monies out so late, that the AA is giving the providers a little time to reset their budgets to figure out how much they can spend down. The AA is also asking the providers to put in their reallocation proposals Melissa Grove, of Legacy asked if we could possibly have another Allocations meeting before November because the Commissioners Court will be on leave during the next few months. Crystal will make the proposal to the AA.

**VI. FY2013 Part B/State Services Expenditure Update:** For the FY 2013 Part B Formula they have spent about 99.48% of their funds with only \$17,747 left unspent. Emily Marks asked why there was no money spent in the case management category of State Services. Glenda Blackmon-Johnson, Program Monitor responded that it was a timing issue and oversight, there is a possibility that they will roll it over but it is too late to reallocate. Jim Howze asked why there are no expenditures in the child care services category. Melissa Grove, of Legacy stated that there was a change to the standards of care in the child services category and that is probably why it cannot be spent. Lynn Smith-Clay, Grants Management Officer also stated that there was no request made for reallocation in this category Robert Compton, Vice Chair reminded everyone to watch their emails for the date of the next emergency Allocations meeting that should occur before October 31, 2013.

**VII. Adjournment:** The meeting was adjourned at 5:50 P.M.

Submitted by:

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Robert Compton, Vice Chair

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Date

Draft Certified by:

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Crystal Flores, RWPC Manager

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Date

Final Approval by:

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Lionel Hillard, Chairperson

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Date

NEXT SCHEDULED MEETING  
Monday, November 18, 2013 5:00 p.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX