

ALLOCATIONS COMMITTEE			
February 24, 2014			
Minutes			
Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.			
MEMBERS PRESENT			
Odus Oglesby	Robert Compton, Vice Chair		
James Kleitches	Jim Howze		
MEMBERS ABSENT			
Joey Avila	Robbie Hollis	CJ Okonkwo	Emily Marks
Lionel Hillard, Chair			
RWPC STAFF PRESENT			
Crystal Flores, RWPC Manager	Andrew Wilson, RWPC Planner	Alexis Hunter, Coordinator	
OTHERS PRESENT			
Jennifer Hurn, RCD	Sylvia Moreno, PHH	John Carlo, AIDS Arms	
Pam Barnes, HSNT	Norma Piel-Brown, PHH	Gary Benecke, RCD	
Ben Martinez, PC VC	Gregg Gunter, RWPC Chair		

- I. **Call to Order:** Ben Martinez, RWPC Vice Chair called the meeting to order at 5:15 P.M. and deferred the meeting to Robert Compton, Vice Chair.
- II. **Certification of Quorum:** Quorum was established and certified by RWPC Vice Chair Ben Martinez.
- III. **Introductions/Announcements:**
 - a) Crystal Flores, RWPC Manager introduced Andrew Wilson as the new RWPC Planner and Alexis Hunter as the new RWPC Coordinator.
- IV. **Approval of January 27, 2014 minutes:** *James Kleitches moved to accept the minutes as written. Odus Oglesby seconded the motion. There was a discussion regarding the role of the Internal Review Committee (IRC). Members requested the list of people who serve on the IRC. Ben Martinez, RWPC Vice Chair and Gregg Gunter, RWPC Chair requested clarification from the Administrative Agency (AA) regarding the roles and duties of each IRC member. The motion passed with 1 abstention.*
- V. **FY 2013 Ryan White Part A/MAI Service Update:** Crystal Flores, RWPC Manager directed everyone's attention to the excel spreadsheet handout that outlined the most updated Part A Formula budget. She announced that FY 2013 Part A/MAI ends on February 28, 2014. Although the spreadsheet demonstrates the most current information, January and February billings are currently in process. Those months' billing reports will be added to the expense report as they are received and processed. The final expense report is anticipated to be generated at the end of March 2014. Because the FY 2013 Part A Supplemental Grant Award was received in partial amounts, about 92.3% of FY 2013 Part A Formula has been spent as of February 24, 2014. The percentages given are not definite. The second half of this grant was received in October 2013, which is the reason for back billing, and only approximately 50% of the FY 2013 Part A Supplemental has been spent. The AA has communicated with the providers, and there is no hesitation about whether the money could be spent before the FY 2013 ends on February 28, 2014. Approximately 88% of the FY 2013 MAI grant has been spent. Once the final expense report is generated, the AA will share with the Committee.
- VI. **FY 2014 Part B/State Services Update:** Crystal Flores, RWPC Manager stated that the FY 2014 Part B/State Services started on September 1, 2013 and back billing is taking place. Providers have billed into Part B for approximately 5 months; about 14% has been spent thus far. About 23% has been spent of state services.

Crystal Flores reiterated the announcements made at the February 2014 Planning Council Meeting, which disclosed that the Dallas EMA received a partial amount of the FY 2014 Part A Formula Grant from HRSA within a similar timeframe as last year. Therefore, the same challenges may arise due to the last disbursement date. The partial award is about 23% less than what was given last year. The AA was not advised on the final disbursement date or how much to expect. The Recommendation made by the Allocations Committee regarding expenditure percentages will be applied to the FY 2014 Partial Part A Award. The Part B Supplemental Award is a new award given by the State. There is no information regarding how much or when this money will be disbursed just yet. Therefore, not only will there be a Part A Supplemental, but there will be a Part B Supplemental Grant. Crystal Flores invited everyone to the Needs Assessment Final Presentation at 10:00 A.M. on March 12, 2014, which is immediately after the Planning Council Meeting. The FY 2015 Allocations Guide will be given in June. She encouraged the Allocations Committee to attend the Needs Assessment Presentation because it may help with future allocation decisions or recommendations.

There was an elaborate discussion about returning Part A FY 2013 unexpended money to ADAP. Robert Compton, Vice Chair asked if there is a known estimated amount that will be returned to ADAP. There was a discussion regarding the unpredictable figure. Crystal Flores, RWPC Manager clarified that monies will not be returned to ADAP until the fiscal year has ended. Sylvia Moreno, Parkland announced that she attended a meeting in Austin, which disclosed that Dallas County would be returning approximately \$415,000.00 to ADAP for FY 2013. However, the source of that disclosure or service categories were not given. Jennifer Hurn, Resource Center discussed the opposition of returning money to ADAP because that money could be used in other service categories such as dental/oral health.

Ben Martinez, RWPC Vice Chair agreed and wanted his statement on record by saying, "I personally do not trust the AA because every time they (AA) get money back, they take the easy way out and give it to ADAP. They don't work with people. They do not work with the agencies. I have zero confidence in the GMO here. I want this recorded because I am not happy. I am a consumer... I do not work for Parkland. I have only been a Chair of the HIV Services Consumer Advisory Board... I am here representing consumers, and I am pissed and angry... We need resources here for AIDS Interfaith Network, food, and dental... The AA is careless about the consumers and sends the money to ADAP... I want to know why the GMO, the Administrative Agent, is not physically here right now. As a consumer, I want an answer from the AA on why they return money to ADAP... I've met with Zach Thompson twice and on the second meeting, he got in my face... How can a Director come down on a consumer?... I expect an apology from him... Agencies are afraid to question the process in fear of retaliation... There is incompetence in the staff..."

Gregg Gunter spoke about how funneling funds into the insurance assistance program was discussed during past meetings. However, that funneling did not occur. Ben Martinez, RWPC Vice Chair proceeded to discuss how the, "GMO does not know (what she is doing). I would like to get her fired... As Vice Chair of the RWPC, please print out or send us the Part A Primer. We have allowed the AA to make decisions for us. The Committee last month unknowingly allowed the AA to reallocate the funds... People like Lynn Smith- Clay do not have the experience... Gregg Gunter and I have met with Judge Clay Jenkins about expediting the process. I will definitely file a grievance on the Director and the AA..." Gregg Gunter, RWPC asked about why the Dallas EMA does not operate similar to other EMA's such as Houston. Gary Benecke, Resource Center encouraged the Committee to understand the allocation process and initiate change to the process if possible and necessary.

Andrew Wilson, RWPC Planner ensured the Committee that he will be giving a presentation on the allocation process step-by-step. Jennifer Hurn, Resource Center asked if the process could be changed. She also requested a Grants Management Policies and Procedures Manual. Ben Martinez, RWPC Vice Chair recommended that Administrative Agent and the Director attends the next meeting to answer questions that the Committee will prepare prior to the meeting. Gregg Gunter, RWPC Chair mentioned that those questions will need to be written in an appropriate format. Crystal Flores, RWPC Manager informed the Committee and audience that they are welcome to suggest agenda items. The Chair has the discretion to finalize the agenda.

VII. Adjournment: The meeting was adjourned at 6:08 P.M.

Submitted by:

Alexis Hunter, Coordinator

Date

Draft Certified by:

Crystal Flores, RWPC Manager

Date

Final Approval by:

Lionel Hillard, Chairperson
Robert Compton, Vice Chair

Date

NEXT SCHEDULED MEETING

Monday, March 24, 2014 5:00 p.m.
Hickman Conference Room, 2nd floor
Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX