



**DALLAS COUNTY
PURCHASING DEPARTMENT**

Records Building, 500 Elm Street, Suite 5500
Dallas, Texas 75202

**Michael Frosch
Purchasing Director**

April 10, 2025

**ADDENDUM #2 2025-022-7047
PURCHASE OF FOOD ITEMS**

Whereas,

The bid closing date of April 10, 2025, at 2:00 PM CDT has been extended by three weeks. The new bid closing date is May 01, 2025, at 2:00 PM CDT.

Whereas,

Answers to questions are as follows,

Question 1:

Also, regarding shortages / availability, are there remedies available or can they be suggested by the vendor in case there are shortages?

Answer 1:

Backorders:

In the event that any items included in the order are on backorder, the vendor is required to promptly notify Dallas County of the affected items. Along with this notification, the vendor must provide a clear and realistic timeline indicating when the backordered items are expected to be delivered.

Upon receiving this information, Dallas County will evaluate the proposed delivery timeline and determine whether it is acceptable based on operational needs. If the timeline is deemed unacceptable, the vendor will be asked to propose suitable **substitute** items for consideration.

Substitutions:

Substitutions of goods specified in a bidder's original bid will not be permitted during the bidding process. Only after the bid has been awarded will substitution requests be considered, and

such requests will be evaluated strictly on a case-by-case basis. Approval of any substitution is at the sole discretion of the Purchasing Department and must be accompanied by sufficient documentation demonstrating that the substitute is equal to or better in quality than the original item bid.

All substitution requests must include:

- A detailed justification for the substitution
- Technical specifications and data sheets of the proposed substitute
- A comparison chart showing equivalency or superiority
- Any potential impacts on cost or delivery schedule

Failure to obtain written approval for a substitution may result in rejection of the substituted item and could be considered a breach of contract.

Question 3:

Can you please tell me if this is the first time for a solicitation like this? - Can I get an understanding of which vendors attended or requested calls regarding this solicitation and if they are prime?

Answer 3:

Yes, Dallas County has historically procured these items through cooperative purchasing agreements.

For your reference, I have attached the attendance report related to this solicitation. Please note that only one vendor attended.

Question 4:

Hello, I wanted to know if there were similar bids awarded in the past, with similar items. Also, please advise who the previous winners were.

Answer 4:

This is the first bid of its kind issued by Dallas County for these specific items. As such, there have been no previous solicitations or awards for a comparable scope, and therefore no prior awardees to reference.

Whereas, a second pre-solicitation meeting has been scheduled for Wednesday, April 16, 2025, 10:00 a.m., please see link below:

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Join the meeting now

Meeting ID: 297 036 507 882 3

Passcode: VH7EB73E

Dial in by phone

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Whereas,

All other specifications of the original bid remain the same.

Except as provided herein/above, all other specification requirements of the original solicitation referenced shall remain unchanged in full force and effect. This addendum should be signed and returned with your Solicitation package on or before 5/1/2025, @ 2:00PM (CST).