



**DALLAS COUNTY  
PURCHASING DEPARTMENT**  
900 Jackson Street, (Founders Square)  
6<sup>th</sup> Floor, Suite 680  
Dallas, Texas \* 75202  
Charles Price  
Interim Purchasing Director

June 26, 2018

**ADDENDUM # 3**

**SOLICITATION # 2018-043-6736**

**REQUEST FOR QUALIFICATIONS FOR  
INDEFINITE DELIVERY/INDEFINITE QUANTITY  
ARCHITECTURAL/ENGINEERING SERVICES**

**WHEREAS**, Page 6 in the Request for Qualifications document is hereby replaced with page 6A.

Except as provided herein / above, all other specification requirements of the original solicitation referenced shall remain unchanged in and full force and effect. This addendum should be signed and returned with your Solicitation package on or before Thursday, July 19, 2018 @ 2:00 p.m. CST.

This addendum is hereby acknowledged, understood and considered in our Solicitation.

Printed Name: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

**III.**

**EVALUATION CRITERIA**

Selection shall be based upon demonstrated competency and qualifications to perform the services contemplated herein. The proposals submitted will be based on qualifications for the services to be performed. The overall selection will be based on the following criteria:

	<u>Maximum Points</u>
1. Firm History (35 points)	
a. History of meeting deadlines and operating within budget	10
b. Experience with similar projects	15
c. Organization Structure	10
2. Resources (45 points)	
a. Key personnel assigned to project	15
b. Capacity to provide services according to applicable Schedules and Budget	10
c. Specialized Experience and Technical Competence in the Type of Services	10
d. Proposed approach, attention to critical issues and resources committed	10
3. Financial Stability (10 points)	
a. Respondents financial statements for the last two (2) calendar years	10
4. Small Business Enterprise Participation	10
Total	100

**PROCEDURES AND PROCESSES:**

- a. Management and coordination of the evaluation process including all meetings, requests, and documentation will be handled by the Dallas County Purchasing Department Procurement Coordinator.
- b. Evaluation Committee will be composed of various County departments.
- c. Each RFQ shall be evaluated for completeness and for compliance with the requirements of this RFQ and will be independently evaluated by each Evaluation Committee member.
- d. The evaluation of the Qualifications shall be based on the requirements described in this RFQ. All properly submitted Qualifications will be reviewed, evaluated, and ranked by the Evaluation Committee.
- e. Request for Qualifications which substantially deviate from the basic intent of the RFQ will be eliminated.
- f. If desired by the Evaluation Committee, written, site visits, and/or oral presentations to supplement the Request for Qualifications for the purpose of clarification from selected Respondent (s) may be requested. The time and place for oral presentations will be announced at a later date, if such a presentation is required.
- g. Statement of Qualifications will be assessed to determine the most comprehensive, competitive