



# BUILDING PERMIT APPLICATION



**DEVELOPMENT DIVISION**  
**DEPARTMENT OF UNINCORPORATED AREA SERVICES**  
 500 Elm Street, 6<sup>th</sup> Floor, Suite 6100, Dallas, Texas 75202  
 Main: 214.653.6565 Fax: 214.653.6752  
[Development@dallascounty.org](mailto:Development@dallascounty.org)

## APPLICANT INFORMATION

**Date:** [Click here to enter a date.](#) **ETJ:** [Click here to enter text.](#) **Permit Number:** [Click here to enter text.](#)  
*(Staff Only)* *(Staff Only)*

**Applicant Name:** [Click here to enter text.](#) **Phone:** [Click here to enter text.](#)

**Address:** [Click here to enter text.](#) **Phone:** [Click here to enter text.](#)

**Property Owner Name:** [Click here to enter text.](#) **Phone:**

**Address:** [Click here to enter text.](#)

**Permit Address:** [Click here to enter text.](#)

**Type of Work:** [Click here to enter text.](#)

**Project Cost:** [Click here to enter text.](#) **Total Sq. Ft.:** [Click here to enter text.](#)

**Construction Type:** [Click here to enter text.](#) **Occupancy:** [Click here to enter text.](#)

**Commissioners District:** 1 2 3 4

**Unincorporated Area Community Name:** [Click here to enter text.](#)

**Property Platted?:** Yes No

*\*If yes, provide copy of previously recorded plat\**

**Property subdivided?:** Yes No

*\*If yes, into how many lots?:* [Click here to enter text.](#)

*\*Copy of Survey and/or Plat must accompany application\**

## PERMIT INFORMATION

- |  |                                   |   |  |
|--|-----------------------------------|---|--|
| <input type="checkbox"/> New Building        | <input type="checkbox"/> Addition | <input type="checkbox"/> Remodel          | <input type="checkbox"/> Manufactured Home |
| <input type="checkbox"/> Accessory Structure | <input type="checkbox"/> Septic   | <input type="checkbox"/> Fire Sprinkler   | <input type="checkbox"/> Fire Alarm        |
| <input type="checkbox"/> Grading             | <input type="checkbox"/> Filling  | <input type="checkbox"/> Pool             | <input type="checkbox"/> Operational       |
| <input type="checkbox"/> Development         | <input type="checkbox"/> Other    | <a href="#">Click here to enter text.</a> |  |



# BUILDING PERMIT APPLICATION



**DEVELOPMENT DIVISION**  
**DEPARTMENT OF UNINCORPORATED AREA SERVICES**  
 500 Elm Street, 6<sup>th</sup> Floor, Suite 6100, Dallas, Texas 75202  
 Main: 214.653.6565 Fax: 214.653.6752  
[Development@dallascounty.org](mailto:Development@dallascounty.org)

Please describe in detail what you want to do.:

[Click here to enter text.](#)

## CONTRACTOR INFORMATION

**Contractor:** [Click here to enter text.](#) **Phone:** [Click here to enter text.](#)

**Address:** [Click here to enter text.](#) **E-mail:** [Click here to enter text.](#)

**Electrician:** [Click here to enter text.](#) **Phone:** [Click here to enter text.](#)

**Address:** [Click here to enter text.](#) **E-mail:** [Click here to enter text.](#)

**Plumber:** [Click here to enter text.](#) **Phone:** [Click here to enter text.](#)

**Address:** [Click here to enter text.](#) **E-mail:** [Click here to enter text.](#)

**Other:** [Click here to enter text.](#) **Phone:** [Click here to enter text.](#)

**Address:** [Click here to enter text.](#) **E-mail:** [Click here to enter text.](#)

**Other:** [Click here to enter text.](#) **Phone:** [Click here to enter text.](#)

**Address:** [Click here to enter text.](#) **E-mail:** [Click here to enter text.](#)

## Other Information:

Extra-Territorial Jurisdiction (ETJ)  Yes  No

City: \_\_\_\_\_

If you are in an ETJ, a letter of project acceptance from that city, must accompany this permit application before it is reviewed. Please contact the Department of Unincorporated Area Services at **214-653-6565** for additional information.

Floodplain – Is your property or project in the floodplain?  Yes  No

If it is, a separate flood plain review and development permit will be required prior to approval and issuance of the building permit. Please contact the Department of Unincorporated Area Services at **214-653-6565** for additional information.



# BUILDING PERMIT APPLICATION



## DEVELOPMENT DIVISION

DEPARTMENT OF UNINCORPORATED AREA SERVICES

500 Elm Street, 6<sup>th</sup> Floor, Suite 6100, Dallas, Texas 75202

Main: 214.653.6565 Fax: 214.653.6752

[Development@dallascounty.org](mailto:Development@dallascounty.org)

## HELPFUL CONTACT INFORMATION

Department of Unincorporated Area Services:	214-653-6565
Dallas County Fire Marshal's Office:	214-653-7970
Dallas County Public Works:	214-653-7151
Dallas County Health and Human Services:	214-819-2000

Each permit application could be reviewed by several departments. Based on your specific project other documentation may be required by these departments. Once the application is received it will be routed to the other departments to help with the timeliness in issuing your permit. Required plans may include:

- Construction Plans
- A Site Plan
- An Engineering statement or study
- A floor plan
- Others as required by a particular department.

All work and materials shall be in compliance with the **2015 International Codes**, the adopted code amendments, and the Dallas County Code of Ordinances.

I understand that a certificate of compliance or certificate of occupancy will be issued only when the building and premises comply with the County of Dallas Code of Ordinances, the laws of the State of Texas, the County of Dallas adopted model International Codes and the National Electric code.

Applicant's Printed Name: [Click here to enter text.](#) Signature: \_\_\_\_\_

Date : [Click here to enter a date.](#)