



**DALLAS COUNTY
COUNTY CLERK**

Request for Documents

Requester/Customer Information

Name: _____

Address/Return to Address: _____

City: _____ State: _____ Zip Code: _____

Date of Request: _____ Contact #: _____

Document Information

Recorded Name: _____

Grantor/Grantee

Instrument #: _____

Property Address: _____

City: _____ State: _____ Zip Code: _____

Copy Type: Plain Copy (\$1.00 per page)
Per Document

Certified Copy (\$1.00 per page plus an additional \$5.00 to certify)
Per Document

Please ensure that the information you have provided above is accurate.

You may use the following web address to research the requested document(s)

<https://dallas.tx.publicsearch.us> .

Dallas County Recording Division

Make check(s) or money order(s) payable to: Dallas County Clerk

Mailing Address:

Dallas County Clerk's Office
Records Building
500 Elm St., Ste. 2100
Dallas, Texas 75202

Please include an appropriate size prepaid self address stamped envelope with all request. If you have any questions please contact the Dallas County Clerk's Office at (214) 653-7099.