

IMPLEMENTATION STATUS OF ADMINISTRATIVE PLAN OBJECTIVES

October 1, 2016



Objective	Primary Developing Party	Anticipated Schedule for Presenting Proposal	Status
Objective 1: Revise Organizational Chart	County Administrator	June 21, 2016	Revised organizational chart adopted by Court on June 21 and has been placed on County website.
Objective 2: Improve Employee Compensation	Human Resources	June 21, 2016	Conceptual proposal presented to Court on June 21. Court approved final plan for FY2017 on September 20. Staff discussion on how to determine level/ appropriateness of compensation for FY2018 has already begun.
Objective 3: Improve Appearance of County Facilities	Engineering & Project Management	January 3, 2017	Work order for model design of sub-courthouse improvements has been approved. Kick-off meeting with consultant to be scheduled soon. Bids received September 1 for Crowley/Allen landscaping improvements.
Objective 4: Establish New Office Space Standards	Engineering & Project Management	June 21, 2016	New standards adopted by Court on August 16.
Objective 5: Formulate MWBE Options	Asst County Administrator	November 15, 2016	Consultant has submitted draft proposal for SBE program; proposal is presently being reviewed.

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Objective 6: Develop Process for Updating and Maintaining Policies and Placing Them On-Line	Asst Administrator for Governmental Affairs	July 5, 2016	Process for updating, maintaining, and automating County code approved by Court on July 5. Proposed policy for amending County code has been placed on Court's October 4 agenda.
Objective 7: Develop Alternative Grievance Body/ Review Existing Process	Human Resources; Asst County Administrator; Civil Section	September 6, 2016	Civil Section reviewing how/whether certain employee disciplinary matters should be grievable. Legislation that would allow Court to appoint separate committee for the hearing of grievances has also been drafted.
Objective 8: Develop Oral History Program	Asst Administrator for Governmental Affairs	July 5, 2016	Program concept approved by Court on July 5. Interviews have begun.
Objective 9: Develop Unincorporated Area Strategy	County Administrator	September 6, 2016	Proposed strategy has been developed and is being internally circulated for review/ comment; anticipate placing on Court's October 18 agenda.
Objective 10: Develop Purchasing Manual	Purchasing	June 21, 2016	Manual has been developed; staff is addressing questions about emergency purchases. Anticipated that manual will be placed on the Court's October 18 agenda.
Objective 11: Develop 10-Year Capital Plan	Facilities	August 16, 2016	Plan adopted by Court on September 20.