

IMPLEMENTATION STATUS OF ADMINISTRATIVE PLAN OBJECTIVES

January 1, 2017



| Objective | Primary Developing Party | Anticipated Schedule for Presenting Proposal | Status |
|--|----------------------------------|---|---|
| Objective 1: Revise Organizational Chart | County Administrator | June 21, 2016 | Revised organizational chart has been developed and was adopted by Court on June 21. It has also been placed on County website. |
| Objective 2: Improve Employee Compensation | Human Resources | June 21, 2016 | Proposal for FY2017 has been developed and was approved by the Court on September 20. Staff discussion on how to determine level/ appropriateness of compensation for FY2018 has already begun. |
| Objective 3: Improve Appearance of County Facilities | Engineering & Project Management | January 3, 2017 | Contract for Crowley/Allen landscaping improvements approved by Court on November 15. Schematic designs for landscaping/façade improvements at four sub-courthouses have also been done; now beginning to prepare bid documents for these improvements. |
| Objective 4: Establish New Office Space Standards | Engineering & Project Management | June 21, 2016 | New standards have been developed and were adopted by Court on August 16. |

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| Objective 5: Formulate MWBE Options | Asst County Administrator | November 15, 2016 | Proposal for SBE program has been developed and is being reviewed and revised. |
| Objective 6: Develop Process for Updating and Maintaining Policies and Placing Them On-Line | Asst Administrator for Governmental Affairs | July 5, 2016 | Process and policy for amending County code has been approved by Court. Updating of transparency code and purchasing code currently underway. |
| Objective 7: Develop Alternative Grievance Body/ Review Existing Process | Human Resources; Asst County Administrator; Civil Section | September 6, 2016 | Civil Section and HR have drafted possible revisions for grievance process. Proposed legislation that would allow Court to appoint separate committee for the hearing of grievances has been drafted. |
| Objective 8: Develop Oral History Program | Asst Administrator for Governmental Affairs | July 5, 2016 | Program concept approved by Court on July 5. Interviews have begun, and transcripts are being prepared. |
| Objective 9: Develop Unincorporated Area Strategy | County Administrator | September 6, 2016 | Strategy has been developed and was adopted by the Court on November 15. Hiring process for new unincorporated area services department is underway. |
| Objective 10: Develop Purchasing Manual | Purchasing | June 21, 2016 | Manual has been developed and was adopted by the Court on October 18. |
| Objective 11: Develop 10-Year Capital Plan | Facilities | August 16, 2016 | Plan has been developed and was adopted by Court on September 20. |