

IMPLEMENTATION STATUS OF ADMINISTRATIVE PLAN OBJECTIVES

April 1, 2017



Objective	Primary Developing Party	Anticipated Schedule for Presenting Proposal	Status
Objective 1: Revise Organizational Chart	County Administrator	June 21, 2016	Revised organizational chart was adopted by Court on June 21, 2016. It has also been placed on County website.
Objective 2: Improve Employee Compensation	Human Resources	June 21, 2016	Proposal for FY2017 was approved by the Court on September 20, 2016. Staff discussion on how to determine level/ appropriateness of compensation for FY2018 is underway.
Objective 3: Improve Appearance of County Facilities	Engineering & Project Management	January 3, 2017	New landscaping at Allen Building completed and is continuing at Crowley. Contract for additional landscaping at HHS and SWIFS to be awarded April 4. Schematic designs for façade improvements at four sub-courthouses have also been developed; now preparing bid documents for such improvements at Garland sub-courthouse.
Objective 4: Establish New Office Space Standards	Engineering & Project Management	June 21, 2016	New standards were adopted by Court on August 16, 2016.
Objective 5: Formulate MWBE Options	Asst County Administrator	November 15, 2016	Proposal for SBE program was reviewed by Court on February 21. Various details, including finalizing job descriptions and salary classifications, are now being completed.

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Objective 6: Develop Process for Updating and Maintaining Policies and Placing Them On-Line	Asst Administrator for Governmental Affairs	July 5, 2016	Transparency code and purchasing code have been updated. Also examining alternative, more-timely methods for maintaining updated policies on-line.
Objective 7: Develop Alternative Grievance Body/ Review Existing Process	Human Resources; Asst County Administrator; Civil Section	September 6, 2016	Civil Section/HR have drafted proposed revisions to grievance process; these revisions will be presented to Court for consideration on April 4. Legislation that would allow Court to appoint separate committee for grievances has also been filed and has had hearings in both House and Senate.
Objective 8: Develop Oral History Program	Asst Administrator for Governmental Affairs	July 5, 2016	Program concept approved by Court on July 5, 2016. One interview has been completed; working on three others.
Objective 9: Develop Unincorporated Area Strategy	County Administrator	September 6, 2016	Strategy was adopted by the Court on November 15, 2016. Director of new unincorporated area services department began work on March 13. Existing functions now being transferred to new department.
Objective 10: Develop Purchasing Manual	Purchasing	June 21, 2016	Manual was adopted by the Court on October 18, 2016.
Objective 11: Develop 10-Year Capital Plan	Facilities	August 16, 2016	Plan was adopted by Court on September 20, 2016.