<table>
<thead>
<tr>
<th>Team</th>
<th>Lead</th>
<th>Item #</th>
<th>Description</th>
<th>Projected Completion Date</th>
<th>Update as of December 8, 2017</th>
</tr>
</thead>
</table>
| 3-PMO | Craig | 1-Project-B | TechShare.Prosecutor (LEA Portal) | TBD | • Evidence.Com – Received and deployed build 17.6.582.0 of TSP into the local development environment. Testing of the AXON interface resumes during the week of 12/4/17. The Go Live date for the interface will be set once the testing is completed.  
• Obtained contact information for the Wilmer and Cockrell Hill PD points of contact. Working with the PoCs to identify training dates for these Phase 3 agencies on the LEA Portal.  
• Received request from Dallas CIS to meet with TPMG and the DA’s Office to discuss an anticipated outage of DPD’s RMS system during the month of February 2018. This outage is the result of the DPD’s plan to transition from UCR (Uniform Crime Reporting) to NIBRS (National Incident Based Reporting). There is a concern that case filings will take longer than normal while the RMS is out of service. Planning to meet with the City of Dallas Team during week of 12/11/17. |
| 3-PMO | Peju | 1-Project-C | TechShare.Courts | 2018-06 | **Development:**  
• Sprint 32 was completed on 11/22/17. It was deployed to Dallas County environment on 11/26/17. It is the sprint required to proceed with Data Conversion. The Court Development Team's target velocity is 70 story points and the Court Development Team delivered 75 points during Sprint 32  
• Sprint 33 is in progress.  
• **TechShare integration with OnBase** that was completed now requires some configuration. We are currently working with Hyland to confirm and schedule the configuration task.  
• The TechShare Team is working through a PDF annotation issue with the ability to print a hearing notice. The functionality currently works within their development environment, however, it is not working within the QA environment.  
• Per review of the outstanding development items, development that does not require database changes is expected to be completed by 1/25/18.  
• Pass-Slips – Follow-up meeting was held on 11/15/17. Attendees included Judiciary, the PO and the TPMG Project Team.  
• New Development – all new development will require Mr. Martin’s & Mr. Warren’s approval going forward.  
**Other Items:**  
• The PO Meeting was held on Friday 12/1/17.  
• The PO is requesting a side-by-side comparison of the Sprints planned and the Sprints Actual.  
• A Microsoft code review and Performance stress test of the TechShare Application is scheduled to begin on 12/18/17. The code review is planned to be completed on 1/8/2018.  
• The performance testing schedule pending approval of Commissioners Court briefing. It is expected to be a seven- (7-) week engagement effort. |
**Business Process Review:**
- A Technical financial discussion was held on 11/14/17 with the IT Applications Team & TPMG Project Team. The IT Applications Team is working to obtain the sign-off required for the requirements defined.
- The TechShare Development Team has scheduled the delivery of the Deposits file format functionality in Sprint 34.
- The FPM Team continues the process of updating the configurations identified for twenty-five (25) of the business process configuration work sessions completed.
- The FPM Team is continuing to work on updating the CCI BA environment with the completed Forms & Reports.
- The FPM Team continues to work on completing the cleanup of the CCI BA environment.

**Configuration:**
- The FPM Team continues to schedule the configuration work sessions. A couple of sessions need to be rescheduled (example: Pass Slip)
- One of the challenges noted during the last TPMG meeting (11/6/17), is the learning curve for the project resources to come up to speed with the configuration of the system.
- The configuration work sessions are scheduled to be completed on 11/30/17.

**Data Conversion:**
With the delivery of Sprint 32, the Data Conversion Team is working with the FPM Team to confirm the completion of all Data related tasks. This will allow for the Project Team to re-engage WhiteBox.

**Integration:**
- 100% of the inbound and outbound integration messages for TechShare.Courts are not operational due to
  - Non-Compliant management of date and date-time values;
  - Non-Compliant implementation of document details info (required for proper routing of messages to subscribing systems);
  - CUC has committed to delivering fixes for two integration messages in sprint 32; &
  - Remainder will be delivered across sprints 33, 34 and 35. (4-6 weeks before re-work is complete).
- Formal filing, Warrant Update, Bond Post, Motions/Orders, Deposit/Posting File, Adjustments File and several others are pending delivery.

**Testing:**
- Completed the development of the draft plan for the Smoke Test. Testing is scheduled to begin 12/4/17 with the Project Team. The draft is in review by the PM and the TPMG Leadership.
- Coordinating testing with the DA’s Office on a few production ready integration messages (Court Assignment as an example).

**Judicial Portal:**
- A meeting cadence was approved by Judge Birmingham and the first meeting is scheduled for 12/6/17.
- The last sprint for the portal development is currently scheduled for 2/23/18.

**EDR Gateway: (No Change)**
- Decision required for Dallas County for the time-line on implementation.
- Travis County is scheduled to go-live between by January 2018.

**OnBase:**
- TechShare has completed the OnBase Integration efforts. A complete testing of the functionality is in progress.
- **Kim Thomas of County IT has completed testing of the endpoint development completed by Hyland with the utilization of Soap UI.** The District Clerk’s functionality testing is completed and testing of County Clerk’s functionality is in progress.
- Additional testing will be conducted with Hyland upon the delivery of the TechShare integration development.
- Once UAT is completed, a migration date will be scheduled close to TechShare Court go-live date.

**Bond Portal:**
- Discussion on the sprint schedule is in progress.

<table>
<thead>
<tr>
<th>3-PMO</th>
<th>Todd</th>
<th>1-Project-E</th>
<th>TechShare.JP</th>
<th>2018-11</th>
</tr>
</thead>
</table>

**Project Management:**
- The Business Analyst contractor is now working with the Team on the Interfact/Integration requirements.
- Request approved in Court for a Senior Systems Analyst. Next step is Civil Service classification.
  - This position will support the JP system in production and assist in current activities with system setup.
- New JP Product Owner identified. First Product Owner meeting will be on 12/15/17.
- Data Governance Working Committee Meeting setup for 12/7/17. A member from each JP Court will be represented to facilitate data conversion efforts and communication with all ten JP Courts. The group will meet on a monthly basis moving forward.

**Business Process Review:**
- Verifying completeness of User Stories to ensure we have captured all required Forms and Reports to compile a list of what is required for production.
- Currently working on entering all thirty three case types into the JPI-BA environment for baseline testing of the system.

**Environment:**
- Note the recent release of Sprint 32 to the JPI BA environment.
- Continue work to review the current values in the Resource Group AVT tables with the goal of cleaning up existing tables for a production ready system.
- Request made to the CUC for base configuration training on the system as it relates to JP. The plan is to schedule half-day training sessions on a weekly basis for the Team. The training is scheduled to
Software Development:
- Plan to test Citation Entry screen functionality with release of Sprint 32 and provide feedback to development.
- Additional functionality for JP Criminal dispositions and In Court Processing screens will be tested.
- Appeals functionality is currently being reviewed for design completion and will be sent to development.

Integration:
- Business Analyst contractor continues to work on the JP Interface/Integrations documentation.
- The Linebarger and Omni interfaces documentation have started and meetings are in process.

Data Conversion:
- Reviewed the statutory requirements with the Data Retention Committee for scope definition.
- Plan to finalize data conversion scope requirements with the Data Governance Committee and Product Owner meetings.
- Submitted statutory data retention requirements to Whitebox for review including DC updates for Civil and Criminal cases.
- Data conversion activities are moving forward with Whitebox performing an analysis of current Mainframe data for estimates on the data migration effort. Bi-weekly meetings scheduled with Whitebox to review data conversion progress.

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<thead>
<tr>
<th>3-PMO</th>
<th>Tamica</th>
<th>1-Project-F</th>
<th>HHS EHR</th>
<th>TBD</th>
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<tbody>
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<tr>
<td>3-PMO</td>
<td>Bill</td>
<td>1-Project-G</td>
<td>DCIM Direction</td>
<td>TBD</td>
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</table>

1. Enabling Agencies to Utilize DCIM
   - State & Federal DA Investigators have been provided DCIM access by the DCSO & DA DCIM Admins.
   - Completed DCIM Demos with Phase 2 Agencies with updated access for Admins & Investigators.
   - DCSO Chief Brown is scheduling DCIM Demos with CJAB, ITEGC, Sheriff and CIO Victrum.
   - Phase 3 Web Based Agency Roll-outs
     - Scheduled Meetings and Demos on 1/10/18 and 1/11/18.
     - Scheduled Agency Training & Roll-outs are scheduled for 2/1/2018 - 4/30/2018.

2. Preparation for N-DEX Justice Information Sharing (JIS)
   - DCIM MOU v 4
     - 14 Agencies have not signed and returned their MOUs. Follow-up will be initiated.
     - County Judge Jenkins has executed six MOUs this month. Executed copies have been sent to the agency/city management.
   - DPD MOUv4 has not been released by City of Dallas Legal.

Currently waiting to resume the HHS-Parkland EHR interface initiative now the data access MOU has been fully executed. Parkland is currently reassembling their resources to continue the project.

start the first week in December 2017.
| 2-Apps | Richard | 1-Project-H | SharePoint Portal | 2017-12 | Per discussions with the CIO, the IT Applications Chief, will be sending out the link to the updated site to the ITEGC by Friday, 12/8/17. |
| 2-Apps | Jason | 1-Project-J | Clerks’ Redaction Initiative | TBD | Per County IT’s recent follow-up with the District Clerk’s Office, note this item has been placed on hold pending their review of the Re:Search Texas repository initiative. (Pending) |
| 2-Apps | Richard | 1-Project-K | LIMS repair/replacement | 2018-09 | Sprint # 3 development activities are still underway and the Stakeholder Meetings for the upcoming months have been scheduled. Noted that there are discussions concerning the development and implementation of “grid” functionality in the new application which have delayed the development and have slightly impacted the delivery schedule. The County is at a decision point on either having Catapult Systems develop the “grid” functionality in the system or acquiring a 3rd party solution for such in order to save time and money. The IT Applications Chief is following-up with the Catapult Systems Management Team accordingly to confirm a course of action and press on accordingly. |
| 4- Security | Rajin | 1-Project-L | IT Security audit remediation | TBD | One of the next significant milestones in preparation for the CJIS audit is to address the equipment in the enterprise IT Infrastructure which is either at or approaching “end of life” in terms of the support by the Original Equipment Manufacturer (OEM). The preliminary estimate for doing so is approximately $1.6 Million. Per discussions with the County Administrator’s Office, plan to complete a data network re-design assessment by an independent consultant to ascertain if we can further streamline the data network architecture and reuse on-hand, compliant assets in order to optimize the data network, lower the cost for the replacements and to reduce our corresponding recurring maintenance. Also note the following companion activities: |
- VPN client testing is in the “pilot” phase.
- Efforts to complete the total network segmentation are expected to be completed by the end of March 2018. Once segmentation activities are completed, the Team will start on implementing the additional Security Controls using software approved by the Commissioners Court on 11/7/17.
- Suspended 357 inactive accounts on AIS and now auditing the other 10K accounts.

### 3-PMO

**Nathan** 1-Project-N1  Body Cameras for the DCSO  TBD  
AXON and TriTech CAD Integration is on the Agenda for 12/5/2017. A 2 - 4 month plan will be drafted by TriTech for Implementation. An April 2018 Go-Live is desired. The AXON Trigger Box is still under evaluation.

### 3-PMO

**Shirley** 1-Project-N2  Jail Camera Expansion Project  2018-03  
- **Data drop cabling by Gateway for twenty-three (23) surveillance desktops is complete.** Ken Stephens, IT Network Services, analyzed and freed ports on an existing network switch to solve the cabling vendor’s issue with drop completion. This resolution prevented expenditures for additional equipment and cabling materials.
- North Tower switch equipment installations are complete and online for:
  1. 2nd floor (East, West and Mezzanine)
  2. 3rd - 4th Mezzanine floors
  3. 5th - 7th floors (East, West and Mezzanine)

The IT Network Team’s next step is to install switch equipment in the East and West areas on the 3rd and 4th Mezzanine floors and on the 1st floor. East and West switch equipment installations on all of the aforementioned North Tower floors were delayed until cabinets required to mount the switch UPSs (Uninterruptable Power Supplies) were replaced. Gateway Cabling reordered and completed the cabinet replacement on 11/15/17 to meet the previously specified dimension requirements. Installations can restart after Gateway provides the cabinet rack screws for mounting the switch equipment.
- Sology is acquiring a replacement for the new surveillance server due to a hard drive issue. North Tower camera installations are on hold until the replacement server arrives. Surveillance software must be reinstalled by Sology after the server is received.
- Change order for the addition of two hundred and twenty-four (224) cameras to monitor North Tower jail pods remains in progress. Ken Stephens, IT Network Services, provided input on network equipment requirements to support the camera increase.
- Prism Electric has finalized electrical work on the West Tower to resolve power issues. Requested a confirmation on the power and outlets for the switch equipment.

### 2-Apps

**Phani** 1-Project-P  Oracle 12c Modernization  2018-04  
- **The County IT Oracle Team found an alert error log in one of the nodes while validating and verifying the configurations and, working with the Oracle support, have resolved the issues.**
- **Unit testing for the Most Wanted database has been completed.**
- IT Security has completed configuring firewalls so that the activation of the Oracle platinum services can
- End-user testing is still currently scheduled to begin in February 2018, which should give the end-user departments the time to complete their End-of-FY and End-of-CY processes.
- County IT continues to configure the test applications to point to these new databases.
- Hyperion and OnBase test application pointing is in progress.

### 3-PMO

<table>
<thead>
<tr>
<th>Name</th>
<th>Project</th>
<th>Description</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>Sabrina</td>
<td>1-Project-Q</td>
<td>HEAT System Rollout</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>The rollout internal to County IT was completed on Wednesday, 11/29/17.</strong> Once the rollout “settles down” in terms of the County IT Team getting used to the new platform and procedures and with addressing a few nuances from the migration, expect to begin the planning activities to rollout of the Self Service module for the County end-users and with the rollout of the Change Management Module after that.</td>
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### 2-Apps

<table>
<thead>
<tr>
<th>Name</th>
<th>Project</th>
<th>Description</th>
<th>Year-Month</th>
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</thead>
<tbody>
<tr>
<td>Gary</td>
<td>1-Project-T</td>
<td>Web Content Management System (CMS)</td>
<td>2018-01</td>
</tr>
<tr>
<td></td>
<td></td>
<td>County HR &amp; County Purchasing have been completed. In light of feedback from the District Clerk’s Office, now expect to complete their page in December 2017. The site conversion for HHS is now in progress and the one for the County Veteran Services Office has been placed on hold.</td>
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### 2-Apps

<table>
<thead>
<tr>
<th>Name</th>
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<th>Description</th>
<th>Year-Month</th>
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</thead>
<tbody>
<tr>
<td>Janice</td>
<td>1-Project-U</td>
<td>Mainframe Application Offload</td>
<td>2017-12</td>
</tr>
<tr>
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<td>Continue with the replacement for the functional migration of the those applications still in operations with the following:</td>
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<td>- Warrants (District Clerk) – <strong>Now focusing on Phase II which is to move active warrants from FORVUS.</strong> WRWI will have to remain avail until TechShare court; “unapprehended” warrants are covered by TechShare.</td>
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<td>- Civil Papers (Constables) – met with Constable Williams this week; discovered there may be some integration from Civil Papers to JP courts; need to determine the next steps.</td>
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<td>- Rap Sheets- In-Progress;</td>
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<td></td>
<td>- Stale Data- working to identify plan to move data so it can be housed by the users after offload is complete</td>
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<td></td>
<td></td>
<td>Supply Inventory- Discovery</td>
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### 2-Apps

<table>
<thead>
<tr>
<th>Name</th>
<th>Project</th>
<th>Description</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>Richard</td>
<td>1-Project-V</td>
<td>OnBase DKT Rollout</td>
<td>TBD</td>
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<tr>
<td></td>
<td></td>
<td>The initiation of this rollout is contingent on the completion of Dallas County Auditor’s AP Project. The IT OnBase Staff resources currently engaged on the AP Project are slated to work on the OnBase DKT Rollout effort. <strong>(Pending)</strong></td>
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### 1-Ops

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<thead>
<tr>
<th>Name</th>
<th>Project</th>
<th>Description</th>
<th>Year-Month</th>
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<tbody>
<tr>
<td>Paulette</td>
<td>1-Project-X</td>
<td>Cisco Phone System upgrades</td>
<td>2018-03</td>
</tr>
<tr>
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<td>Continue planning efforts with CDW-G to convert the voice recordings on the old MediaSense &amp; Call Parrot systems to the new Calabrio voice call recording system so that the migration schedule can be set and the older systems “retired” <strong>(Pending).</strong></td>
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<td>Per the plan to re-IP the gateways at the fifty-six (56) sites to point to the CyrusTwo host and per the discovery meeting/session with CDW-G on 11/6/17, plan to complete the discovery process by 2/28/18 and complete the re-IP process by 3/31/18 <strong>(In progress).</strong></td>
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### 2-Apps

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<tr>
<th>Name</th>
<th>Project</th>
<th>Description</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>Richard</td>
<td>1-Project-Y</td>
<td>911 CAD (et. al) Systems upgrades</td>
<td>TBD</td>
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<tr>
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<td></td>
<td>CAD Upgrade - Demo to be scheduled with DCSO in order for TriTech to share findings and provide overview as to requested\required requirements in relation to Inform CAD. Anticipate demo to occur on DCSO Chief Foster’s return from the FBI Academy to schedule this demo. Subsequent step would be to</td>
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<tr>
<td>#</td>
<td>Team</td>
<td>Project Code</td>
<td>Project Description</td>
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<td>---------------------------------------------------------------</td>
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<tr>
<td>2-Apps</td>
<td>Phani</td>
<td>1-Project-Z</td>
<td>SQL Upgrade to v2016</td>
</tr>
<tr>
<td>2-Apps</td>
<td>Richard</td>
<td>1-Project-Z1</td>
<td>Commissioners Court Agenda Management System Transition</td>
</tr>
<tr>
<td>3-PMO</td>
<td>Stephanie</td>
<td>1-Project-Z3</td>
<td>CSS Application implementation for CSCD</td>
</tr>
<tr>
<td>3-PMO</td>
<td>Sarah</td>
<td>1-Project-Z4</td>
<td>AP Automation Project</td>
</tr>
<tr>
<td>1-Ops</td>
<td>Rodney</td>
<td>2-Platform-A</td>
<td>DCSO network rooms on emergency power</td>
</tr>
<tr>
<td>1-Ops</td>
<td>Paulette</td>
<td>2-Platform-F</td>
<td>ASE-OnDemand Rollout</td>
</tr>
<tr>
<td>1-Ops</td>
<td>Sean</td>
<td>2-Platform-G</td>
<td>Windows OS Upgrades for Desktops and Servers</td>
</tr>
</tbody>
</table>

Identify the DCSO’s funding source for the projected $383,750.00 so that the full implementation project plan can be created and scheduled for FY 2018. *(Pending)*

Per pre-RFP release meeting, note that the County now plans to re-use the specifications from the SIRE acquisition to go out the marketplace for bids to firms who are already on competitively-bid agreements to acquire a new system. This should save a considerable amount of time in acquiring and deploying a replacement system for SIRE.

Discovery, pre-planning project stage is in progress. Odyssey database identified as pilot database for upgrade and test Odyssey database successfully upgraded.

Odyssey database identified as pilot database for upgrade and test Odyssey database successfully upgraded.

- CSS has the Azure environment created for Pre-trial and have loaded the application.
- Local testing of the environment is under way to verify all processes are working well.
- CSS is working on one issue with the real-time data “widget” updates to application hosted in the Azure Cloud. CSS expects to resolve this by 12/8/17.
- CSS met with Pre-trial services to review caseload types and will need to adjust their conversion processes. The review and completion of this will take place over the next few weeks.
- CSS anticipates sending list of data elements next week believed to be necessary for web services’ integration. Dallas County will review the elements and determine the necessary methods and processes needed for web service data.
- Tentatively project Go Lives for Pre-Trial and Probation, barring any unforeseen circumstances, in Q1CY2018.

Held follow-up meetings with Mr. Thomas, the County Auditor, to continue exploring options to move forward with this initiative. *(Pending)*

Per an update from ACA Mr. Bazan, the new generator was to be delivered the week of 11/13/17 with the installation of the generator starting immediately after its delivery.

Continue confirming the migration schedule for the rest of the applicable circuits with AT&T and making site visits for the next locations to be migrated *(Still in progress).*

Work continues for upgrading the six (6) remaining servers once the application incompatibility items are addressed on the platforms:
- Over the next two years, we’ll need to upgrade the 4,000 Windows Desktop OS v7 PCs in the County to Windows v10 due to the v7 OS going end of life in CY2020. We’re estimating another $420K is needed unless we begin our PC refresh to offset those costs *(Still under review).*
- Three servers supporting JJC are still being validated in terms of their functionality with the newer OS. JJC appears to have completed their acceptance testing of the v2012 systems and we expect to have final
- The remaining three servers are comprised of two facilities appliance supporting HVAC systems and our password rest utility for Windows. The password reset will likely be the next system retired once we complete evaluations on the Microsoft product offering. We anticipate that applications will have the briefing completed for the Microsoft Mobility Management solution for the Court Agenda in January 2018.
- Brief for OS upgrade for the Elections PCs was approved by the Commissioners Court on 11/7/17 and the next refresh for the Elections cycle will remove the 500 elections XP system. The Court approved purchase of the additional licensing and Windows 7 will be used for imaging of the systems for the February 2018 elections cycle. We are also starting to have equipment failures of these systems requiring replacement. As of this report there are 10 systems which need to be replaced, so another briefing will be forthcoming to purchase approximately 30 units to get the County through the 2018 Elections cycle.

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<tr>
<th>1-Ops</th>
<th>Paulette</th>
<th>2-Platform-H</th>
<th>eFax Rollout</th>
<th>TBD</th>
<th>Currently have the following Offices in the queue for the next rollouts: County Purchasing, the District Clerk’s Office, County Public Works, OHSEM, the Law Library and the DCSO Training Academy. (In progress)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Ops</td>
<td>Sean</td>
<td>2-Platform-I</td>
<td>Desktop Modernization Initiative</td>
<td>TBD</td>
<td>The next round of desktop purchases was approved by the Commissioners Court on 11/21/17 with the acquisition of the approved assets being underway. The County and District Clerks’ Offices are also planning on upgrading several hundred of their Office PCs using their Department funds in order to accelerate their replacement.</td>
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<tr>
<td>2-Apps</td>
<td>Gary</td>
<td>2-Platform-J</td>
<td>KRONOS upgrade</td>
<td>TBD</td>
<td>In light of other engagements and per planning discussions for this initiative, have rescheduled Kronos, the provider, to come in during January 2018 to assist with assessing the system for upgrading. (Pending)</td>
</tr>
<tr>
<td>2-Apps</td>
<td>Gary</td>
<td>2-Platform-K</td>
<td>CrossMatch Upgrade</td>
<td>2018-03</td>
<td>The new CrossMatch Adult Systems arrived on 11/20/17, the CrossMatch Installers are expected to be on-site on 12/04/17 and we project the Go Live for the new Adult Systems on 12/12/17. Have opted to stagger the implementation of the Juvenile CrossMatch replacement platforms until after the new Adult Systems are in production due the number of interfaces which have to be configured and tested with the State DPS Office and RackSpace (for TechShare.Juvenile).</td>
</tr>
<tr>
<td>1-Ops</td>
<td>Rodney</td>
<td>2-Platform-L</td>
<td>Platform Stabilization</td>
<td>TBD</td>
<td>• Working with AT&amp;T to address an issue with the cellular boosters in the FCCB Complex. Have escalated the issue with AT&amp;T in order to address this key outage. • Initiating a QA review the week of 12/11/17 of several recent IT system outages in order to assess and strengthen County IT’s processes for rolling out system changes.</td>
</tr>
<tr>
<td>2-Apps</td>
<td>Richard</td>
<td>3-Plans-B</td>
<td>Enterprise GIS setup</td>
<td>TBD</td>
<td>Had a follow-up meeting with Mr. Finch, the City CIO on 11/28/17 on the possibility of leveraging their GIS Office to meet this need and it looks promising, especially in light of their plans to deploy an enterprise GIS platform and portal in Q1CY2018. We are further reviewing their plans, have shared with them the gist of</td>
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the County’s requirements and feel positive about the option of leveraging their “GIS-as-a-Service” in order to meet the County’s enterprise GIS needs.

### 5-Admin

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<thead>
<tr>
<th>Role</th>
<th>First Name</th>
<th>Plan</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vic</td>
<td></td>
<td>3-Plans-C</td>
<td>MTF budget audit and structuring</td>
<td>TBD</td>
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</tbody>
</table>

1. Bids for the IT Desktop Support RFP are expected by 12/4/17. Expect to begin the bid response evaluation process in December 2017. Once the bid responses are assessed, we plan to compare the bids to the alternative option of in-sourcing the contract Staff for FY17-18 and make the appropriate recommendation to the County Executives.

2. Per the brief of the TechShare Program Update with Financials to the Commissioners Court in August 2017, continue with addressing the seven follow-on tasks from the briefing. The County Auditor’s Office expects to provide an update to the County Commissioners Court in December 2017. Also, the briefing for the Microsoft testing of the application was approved by the Court on 12/5/17 with the application assessment and testing activities to begin in December 2017.

3. The CIO followed-up with Mr. Charles Price, the County Acting Purchasing Office on 12/5/17 on the development of a contract Staffing RFP for our future Staff augmentation needs, with thirteen (13) of the County IT positions being proposed for the preliminary RFP solicitation, and have resent the information to him to confirm the positions under consideration.

### 4-Security

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<tr>
<th>Role</th>
<th>First Name</th>
<th>Plan</th>
<th>Action</th>
<th>Date</th>
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<tbody>
<tr>
<td>Rajin</td>
<td></td>
<td>3-Plans-D</td>
<td>Cybersecurity Training &amp; Awareness</td>
<td>2018-03</td>
</tr>
</tbody>
</table>

Plan to send out a broadcast the week of 12/11/17 to the rest of the County Staff on a new threat of credit card fraud in light of the volume of credit card transactions being made in conjunction with the Holiday shopping season. Training on the current IT Security Policy is also being planned for rollout in Q1 CY2018.

### 5-Admin

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<th>Action</th>
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</thead>
<tbody>
<tr>
<td>Vic</td>
<td></td>
<td>3-Plans-E</td>
<td>Data Driven Justice Initiative</td>
<td>TBD</td>
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</tbody>
</table>

Attended meeting of the Data Driven Justice Group at the Meadows Mental Health Policy Institute on 11/8/17 and noted the data analytics project being developed by LoopBack Analytics. This analytics initiative appears to be in line with the goals for the Data Driven Justice Group and note that the Group plans to track and follow-up on the Project activities to ascertain if this Project can also meet the Group’s goals (Still in progress).

### 5-Admin

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<tbody>
<tr>
<td>Vic</td>
<td></td>
<td>4-People-A</td>
<td>Vacancies</td>
<td>2018-01</td>
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</table>

Through the interview process, have identified candidates for the preponderance of the open full-time vacant positions and expect the HR on-boarding process for them to be completed in November 2017. Expect to complete the process to identify candidates for the remaining open positions by the end of December 2017 with their on-boarding in January 2018 (In progress).

Plan to brief the on-boarding of another contract IT Voice Systems Engineer on 12/19/17 with that person expected to start on by early January 2018.

### 5-Admin

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</thead>
<tbody>
<tr>
<td>Vic</td>
<td></td>
<td>4-People-B</td>
<td>Certifications-Stipends Review</td>
<td>TBD</td>
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</tbody>
</table>

The proposed Policy briefing submitted by Mr. Graham of County HR was approved by the Commissioners Court on 11/21/17. The Policy is currently out for the routine a 30-day review by the other County Departments. The CIO was requested and plans to participate on the corresponding Committee to develop
the proposed Program.

- Note the following IT Team members are celebrating their County Service Anniversary during the month of December 2017:
  - Tommy Bui, IT Senior Sun/Unix Administrator (3rd) – 10 years!!!
  - Fred Holmes, IT Senior Network Engineer (31st) – 10 years!!!
  - Todd Alberts, IT Senior Business Analyst (29th) – 9 years
  - Pablo Giordano, IT Senior Developer (6th) – 7 years
  - Bryan Warfield, IT Senior Oracle DBA (28th) – 7 years
  - Kass Khanabadi, IT Senior Server Administrator (1st) – 6 years
  - Dwight Adwell, IT Buyer (9th) – 4 years
  - Rolando Chavarria, IT Server Administrator (10th) – 2 years

- Note the following IT Team members recently joined the Department for service:
  - November
    - Venu Ramineni – Senior Systems Analyst
    - Earl Kriewall – Senior Systems Analyst
  - December
    - Senthil Kumar – Senior SQL DBA

- The CIO hosted a meeting with the IT Assistant Chiefs on 12/4/17 to have a preliminary discussion on the goals for conducting an IT organizational restructuring review in order to ensure the IT Team is best aligned for operational effectiveness. The CIO noted that any Staff and resource restructuring would need to generally be aligned to the following principles:
  - Planning Strategically
  - Building Intentionally
  - Monitoring Effectively
  - Responding Proactively
  - Resolving Expeditiously
  - Growing Professionally and Technically
  - Celebrating Regularly

The next planning and review session will be scheduled for the week of 1/8/18.

- Currently reviewing the September 2017 IT Staff Survey results for next steps (Still in progress).