



**DALLAS COUNTY  
PURCHASING DEPARTMENT**

Founders Square  
900 Jackson Street \* 6<sup>th</sup> Floor \* Suite 680  
Dallas, Texas 75202  
*DANIEL R. GARZA*  
*Purchasing Director*

October 9, 2017

**ADDENDUM No. 1**

**RFP No. 2017-062-6686**

**Request for Proposal  
Lease and Operation of the Cafeteria and Snack Bar Concessions at the  
Frank Crowley Courts Building, George L. Allen Sr. Courts Building  
and Henry Wade Juvenile Justice Center**

Whereas, the **Cover Page**, *is hereby amended/revised to read as follows*:

**Pre-Proposal Conference**

**October 16, 2017 @ 9:00 a.m. (CT)**  
***George L. Allen Sr. Courts Building***  
***600 Commerce Street, 2<sup>nd</sup> Floor, Training Room***  
***Suite 220 A-B***  
***Dallas, Texas 75202***

Whereas, **Page 32, Section 11.28 Equipment and Fixtures**, *is hereby amended/revised to read as follows*:

**11.28 EQUIPMENT AND FIXTURES**

All equipment and fixture required for this operation shall be modern design, qualify material, sufficient in number to adequately serve the public, and provided by the Lessee/Operator at his or her expense. The equipment and fixtures in Attachments B through D represents equipment and fixtures located at site belonging to Dallas County. All maintenance on the equipment and fixtures listed in Attachments B through D will be the sole responsibility and expense of the Lessee/Operator. Replacement of any piece of equipment or fixture at any sites covered this agreement is the sole responsibility of the Lessee/Operator. Dallas County will not replace or maintain the equipment or fixtures listed in Attachments B through D. Dallas County will assist in removal of County owned equipment and/or fixtures once it is no longer needed or operational. Lessee/Operator shall provide all equipment for the site and thereof. Lessee/Operator will maintain all equipment accordingly and will provide the County with quarterly maintenance logs. Failure to maintain equipment causing equipment to fail or be non-reparable shall be replaced by lessee at their own expense.

If Lessee determines that any Dallas County equipment is in need of replacement, then building maintenance will be notified for 2nd opinion and a decision will be made for replacement or disposal. Dallas County at its discretions can replace any equipment.

**LESSEE/OPERATOR WILL NOT UTILIZE ANY DEPARTMENT OR PERSONNEL WITHIN DALLAS COUNTY FOR ANY MAINTENANCE OR REPAIR SERVICES ON EQUIPMENT, FIXTURES OR ANY OTHER ASSOCIATED WITH THIS AGREEMENT.**

***LESSEE/OPERATOR is not authorized to bring into location any type of outside equipment without prior approval from Dallas County. All equipment must be checked by facilities group to verify that equipment is compatible with existing building standards.***

Whereas, Page 32, Section 10.6.1, Location 1, **is hereby amended/revised to read as follows:**

George L. Allen Sr. Courts Building (West)  
600 Commerce St., Ground Floor  
Dallas, Texas 75202

*Lease Space Available: Approximately 6,550 square feet*

Type of Operation: Full Service Cafeteria

Hours of Operation: Monday through Friday, 7:00 a.m. – 2:00 p.m., except County observed holidays.

Whereas, Page 60, Monthly Lease/Rent Revenue to Dallas County, Location1, George L. Allen Sr. Courts Building (West), **is hereby amended/revised to read as follows:**

George L. Allen Sr. Courts Building (West)  
600 Commerce St., Ground Floor  
Dallas, Texas 75202

*Lease Space Available: Approximately 6,550 square feet*

Type of Operation: Full Service Cafeteria

Minimum Lease Amount: \$1,500.00 per month

**Except as provided herein/above, all other specification requirements of the original solicitation referenced shall remain unchanged and in full force and effect. This addendum should be signed and returned with your RFP proposal response on or before **OCTOBER 30, 2017@ 2:00 P.M, Local Time (Dallas, Texas) Central Time Zone.****

**This addendum is hereby acknowledged, understood and considered in our proposal.**

**Printed Name:** \_\_\_\_\_

**Signature of Authorized Representative:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_