

**FILED**

**2018 JUN 13 PM 3:47**

**JOHN F. WARREN  
COUNTY CLERK  
DALLAS COUNTY**

**BY:  DEPUTY**

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN THAT THE DALLAS COUNTY CIVIL SERVICE COMMISSION WILL MEET ON MONDAY, JUNE 18, 2018, AT 9:15 A.M., IN THE COMMISSIONERS COURTROOM TO DISCUSS PERSONNEL MATTERS. A CLOSED SESSION MAY BE HELD IF REQUIRED FOR PURPOSES PERMITTED BY CHAPTER 551, OPEN MEETINGS, TEXAS GOVERNMENT CODE, SECTIONS 551.071 - 551.076.

URMIT GRAHAM, MS, SPHR, INTERIM  
DIRECTOR, HUMAN RESOURCES/  
CIVIL SERVICE

  
BY: LAURIE MITCHELL  
DEPUTY COUNTY CLERK

\*AGENDA ATTACHED

CIVIL SERVICE MEETING

June 18, 2018

9:15 AM

**FILED**

**I. Health and Human Services Department - Additional Position**

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Additional Position	# Pos	Pos #	Grd.	Salary
Clerk IV	1	TBD	8	\$40,373
<b>Funding Source:</b> 466.08907				

JOHN F. WARREN  
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 DALLAS COUNTY  
 BY 7738  
 DEPUTY  
 Benefits \$58,111  
**Total Cost: \$58,111**

**II. Juvenile Department - Add/Delete Positions**

Pages: 1 - 15

Additional Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Legal Assistant	1	TBD	10	\$46,488	\$18,956	\$65,444
<b>Deleted Positions</b>						
Admissions Coordinator	1	7575	7	\$37,357	\$17,138	\$54,495
Professional Support (PT JRO I) *	1	7773	AA	\$19,579	\$0	\$19,579
<b>Funding Source:</b> 120.1020.5110.3003					<b>Total Savings</b>	<b>(\$8,630)</b>

\* Half cost of FTE position at min of salary range.

**III. Facilities Department - Reclassification**

Pages: 1 - 11

Current Position	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Facilities Manager - Skilled Support	1	1070	H	\$70,301	\$23,697	\$93,998
<b>Proposed Position</b>						
Facilities Manager	1	TBD	G	\$65,273	\$22,696	\$87,970
<b>Funding Source:</b> General Fund				Savings From Reclassification		<b>(\$6,029)</b>

**IV. Fire Marshal's Office - Reclassification**

Pages: 1 - 13

Current Job Title	# Pos	Pos #	Grd.	Salary	Benefits	Salary & Benefits
Fire Marshall	1	1467	70	\$98,426	\$29,297	\$127,722
<b>Proposed Job Title</b>						
Fire Marshall	1			same		
<b>Funding Source:</b> General Fund					<b>Total Cost:</b>	<b>\$0</b>